



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Acting Assistant City Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: April 10, 2026

SUBJECT: Monthly Reports for March 2026

The March 2026 monthly reports are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: March 2026

DEPARTMENT	TURNED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0

ADMINISTRATION

COMMUNICATIONS DIVISION

MONTHLY REPORT — MARCH 2026



SOCIAL MEDIA REPORT


SUMMARY

In March, the City of San Luis' social media accounts primarily served as platforms for sharing information and engaging with the community regarding municipal operations. The content focused on communicating our elected officials' activities and decisions, leadership appointment announcements, and election updates. Additionally, we provided timely updates on public works, such as street closures and construction impacts. Our pages promoted city-supported programs and services, including community assistance events, animal services initiatives, and collaborations with external organizations. Overall, the social media accounts functioned as a central channel to keep residents informed, encourage civic participation, and highlight ongoing efforts to promote transparency, public safety, and community well-being.

SOCIAL MEDIA METRICS OVERVIEW

@SANLUISAZGOV

AUDIENCE SIZE 25,225
30.7% from San Luis, Arizona




TOTAL VIEWS 993.4K

VIEWS BROKEN DOWN BY CONTENT

- Photos 313,491
- Multi Photo 302,467
- Text 3,998
- Links 961
- Others 6,147
- Stories 10,836
- Reels 355,299

PUBLISHED CONTENT 31 photos - 8 stories - 6 reels - 2 live - 1 text



YouTube

334 TOTAL SUBSCRIBER COUNT

Views 924
Watch Time 108.2Hrs



LinkedIn

Impressions 3,360
Page Visits 100


982 FOLLOWERS



AUDIENCE SIZE 5,331
37.4% from San Luis, Arizona

251.2K TOTAL VIEWS

PUBLISHED CONTENT
Posts 35
Stories 31



TikTok



6.2K VIEWS

146 PROFILE VIEWS

83 LIKES

@SANLUIAZPARKS

AUDIENCE SIZE 16,148

37.2% from San Luis, Arizona



TOTAL VIEWS 338.5K

VIEWS BROKEN DOWN BY CONTENT

Photos 176,504
Multi Photo 96,607
Text 502
Links 3,217
Others 6,668
Stories 28,294
Reels 25,667



PUBLISHED CONTENT 13 photos - 37 stories - 3 reel - 4 texts - 2 live



55.8K
TOTAL VIEWS

AUDIENCE SIZE 2,009

42.9% from San Luis, Arizona

PUBLISHED CONTENT

Posts 12
Stories 38



@SLPDAZ

AUDIENCE SIZE 28,407

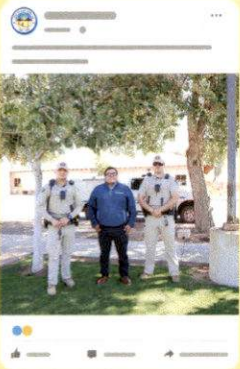
27.2% from San Luis, Arizona



TOTAL VIEWS 14.5K

VIEWS BROKEN DOWN BY CONTENT

Photos 4,168
Multi Photo 353
Text 21
Links 9,218
Others 69
Stories 364
Reels 266



PUBLISHED CONTENT 2 photos - 2 stories



145
TOTAL VIEWS

AUDIENCE SIZE 2,013

24.9% from San Luis, Arizona

PUBLISHED CONTENT

Posts 0
Stories 1



@SLFDAZ

AUDIENCE SIZE 3,252

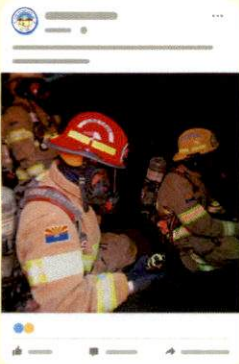
41.7% from San Luis, Arizona



TOTAL VIEWS 28.9K

VIEWS BROKEN DOWN BY CONTENT

Photos 122,280
Multi Photo 847
Links 300
Others 315
Reels 4,964
Multimedia 223



PUBLISHED CONTENT 5 photos - 4 reels - 1 text - 0 stories



16,2K
TOTAL VIEWS

AUDIENCE SIZE 1,042

30.6% from San Luis, Arizona

PUBLISHED CONTENT

Posts 80
Stories



WEBSITE REPORT

EXECUTIVE SUMMARY

During this month, six press releases were published and distributed to local and regional media outlets to broaden the City's reach and enhance public awareness. Durring the last week of March we also launched our new website, check it out today at sanluisaz.gov/

MOST VISTED SITES THIS MONTH

<input type="checkbox"/>	Total	251,751 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website	219,620 (87.24%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website	10,310 (4.1%)
<input type="checkbox"/>	3 News Flash • San Luis, AZ • CivicEngage	2,268 (0.9%)
<input type="checkbox"/>	4 Search • San Luis, AZ • CivicEngage	1,899 (0.75%)
<input type="checkbox"/>	5 CAB San Luis, AZ - Sitio web oficial	1,522 (0.6%)
<input type="checkbox"/>	6 Cesar Chavez Boulevard San Luis, AZ - Official Website	906 (0.36%)
<input type="checkbox"/>	7 Agendas & Minutes San Luis, AZ - Official Website	657 (0.26%)
<input type="checkbox"/>	8 Utility Bill Payments San Luis, AZ - Official Website	483 (0.19%)
<input type="checkbox"/>	9 Parks & Recreation San Luis, AZ - Official Website	326 (0.13%)
<input type="checkbox"/>	10 Custom404 • San Luis, AZ • CivicEngage	318 (0.13%)
<input type="checkbox"/>	11 Asado & Brew Festival - Founders Day Celebration San Luis, AZ - Official Website	314 (0.12%)
<input type="checkbox"/>	12 Municipal Court San Luis, AZ - Official Website	306 (0.12%)
<input type="checkbox"/>	13 Staff Directory • San Luis, AZ • CivicEngage	296 (0.12%)
<input type="checkbox"/>	14 Alert Center • San Luis, AZ • CivicEngage	288 (0.11%)
<input type="checkbox"/>	15 RSS • San Luis, AZ • CivicEngage	275 (0.11%)
<input type="checkbox"/>	16 Sticker Contest San Luis, AZ - Official Website	270 (0.11%)
<input type="checkbox"/>	17 City Council San Luis, AZ - Official Website	255 (0.1%)
<input type="checkbox"/>	18 Apply San Luis, AZ - Official Website	253 (0.1%)
<input type="checkbox"/>	19 Alert Center • Xpress Bill Pay technical issues.	247 (0.1%)
<input type="checkbox"/>	20 Government San Luis, AZ - Official Website	221 (0.09%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
March 2026

Billing and Collections Monthly Report

Bills

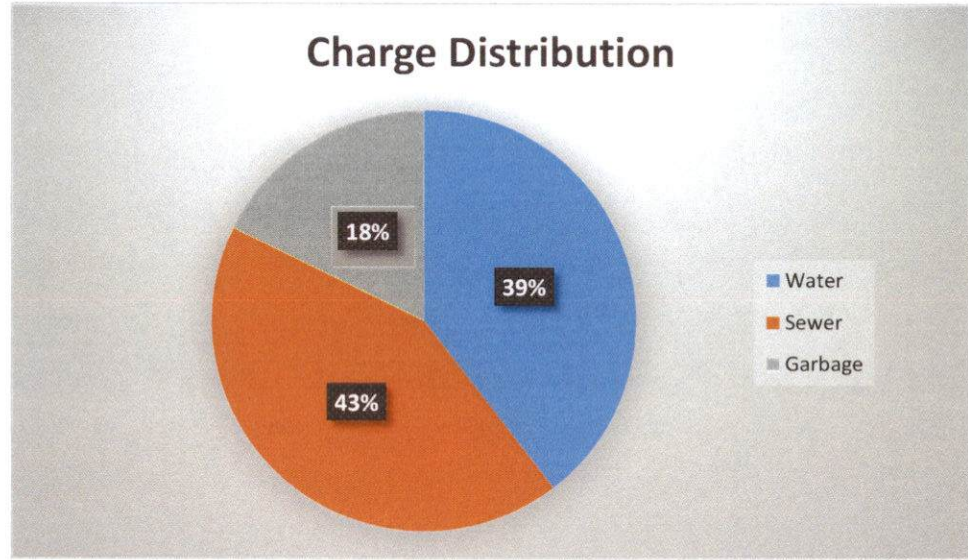
Date Bills Mailed 4/2/2026
 Number of Accounts Billed 9,526
 Current Charges \$ 1,466,450.30

Charge Distribution

Water \$ 580,154.34
 Sewer \$ 626,054.26
 Garbage \$ 260,241.70

Account Distribution

Residential 9024
 Commercial 298
 City 154
 School 30
 Government 20



Revenue Collected

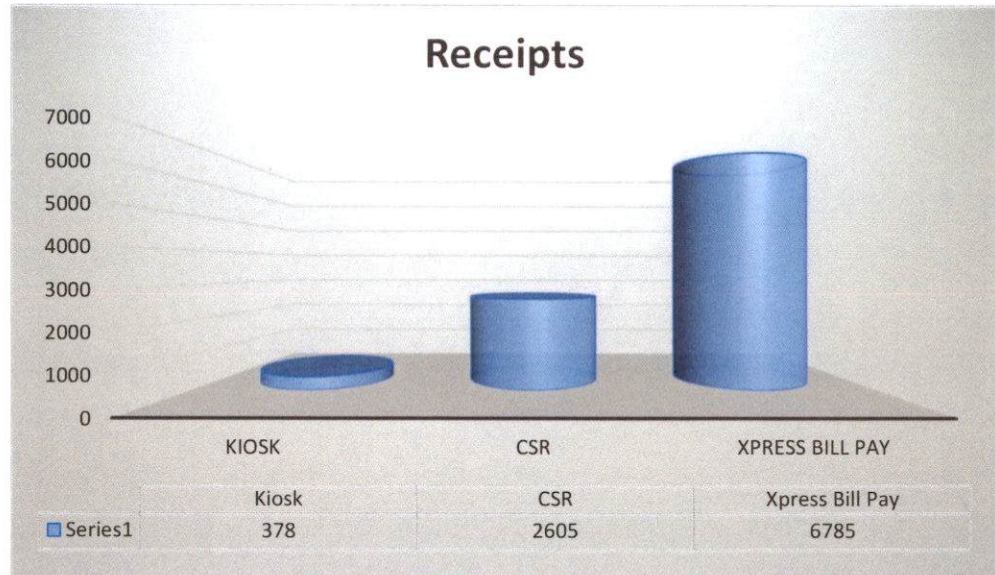
Utilities \$1,389,855.13
 Development Services \$279,247.31
 Miscellaneous Revenues \$150,490.73
 Fire Department \$118,003.27
 City Utility Accts. \$84,030.56
 Public Works \$82,821.17
 Parks & Recreation \$4,101.25
 Police Department \$2,696.50
 Senior Center Meals - WACOG \$2,080.00
 Parking Meters \$185.57
Total \$2,113,511.49



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1156
Checks	262
Debit/Credit	1187
Total	2605
XpressBillPay	
E-Check	2788
Credit/Debit	3997
Total	6785
Kiosk	
Cash	117
Credit/Debit	261
Total	378



Meter Reader Technicians

Move-In Accounts	90		Delinquent Notices	889
Garbage Related	200		Past Due Balance Reminders	399
Move-Out Accounts	36		Payment Arrangements	78
Water Related	324		Disconnections	58

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	690
Non-converted Accounts	171

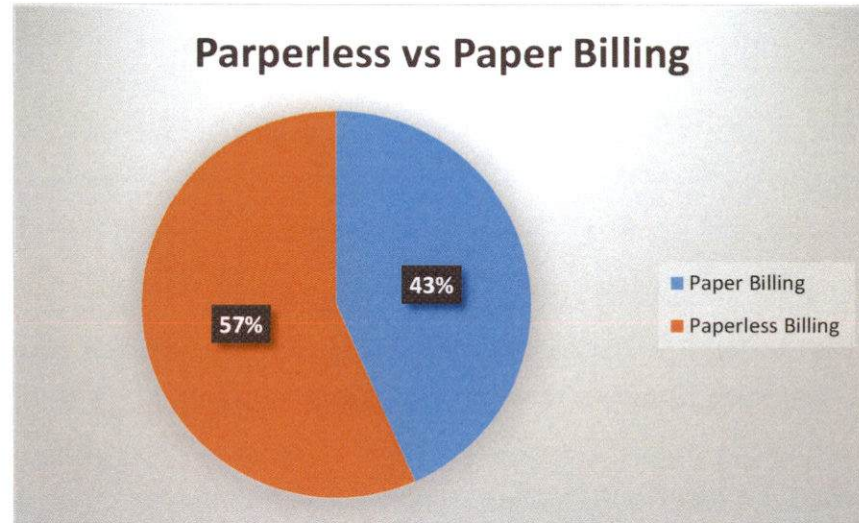
Collections

Accounts sent to collections	4		Accounts paid	9
Balance transferred to Collections	\$ 554.71		Amount paid	\$ 728.53
Total Accounts on Collections	258		Total Accounts paid	96
Total Amount	\$ 31,085.19		Amount Collected	\$ 9,509.03

Billing and Collections Monthly Report

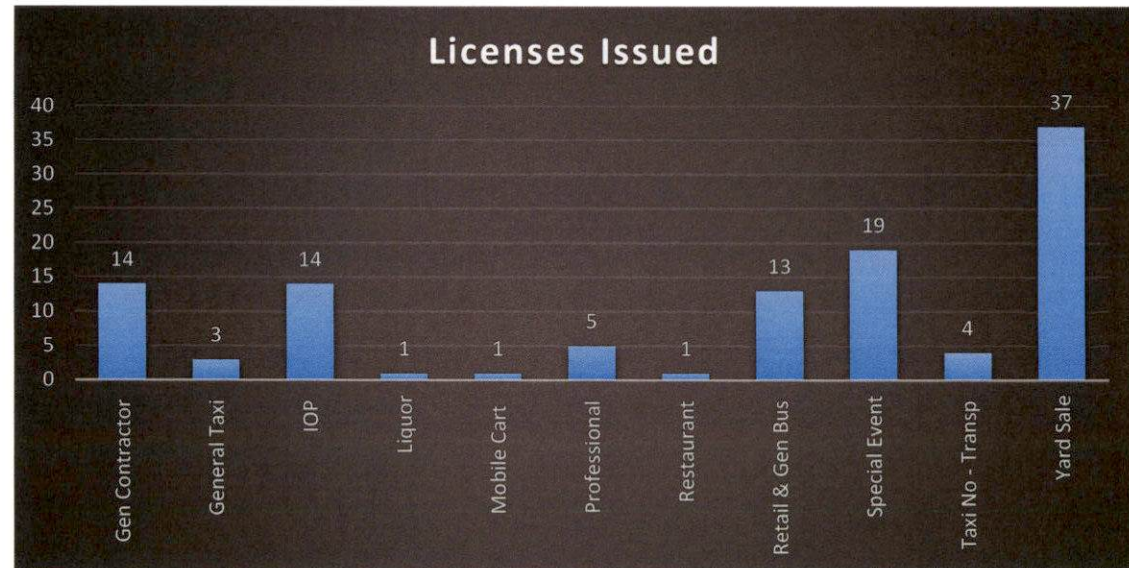
Paperless Billing

Paper Billing	4134
Paperless Billing	5392
Accounts on Autopay	2262



BUSINESS LICENSE

Licenses Issued/Renewed	
Gen Contractor	14
General Taxi	3
IOP	14
Liquor	1
Mobile Cart	1
Professional	5
Restaurant	1
Retail & Gen Bus	13
Special Event	19
Taxi No - Transp	4
Yard Sale	37
Total	112



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

March 2026

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1							1					2
-Commercial/Industrial						1							1
CUP Applications - Residential													0
-Commercial/Industrial													0
Variance Applications - Residential													0
-Commercial/Industrial							1						1
Minor Variance Application - Residential													0
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1							1					2
-Major Amendment													0
Subdivision Application -Preliminary Plat		1							1				2
-Final Plat Application		1											1
Lot Split / Lot Tie	1						2						3
Temporary Use Permit								1					
Zoning Verification								1					
Text Amendments													0
Pre-Development Meetings	2	1	2		3			3	2				13
Continuation of Public Hearings													0
Total	5	3	3	0	3	1	3	7	3	0	0	0	28
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00							\$ 940.00					\$ 2,240.00
-Commercial/Industrial						\$ 900.00							\$ 900.00
CUP Applications - Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications - Residential													\$ -
-Commercial/Industrial			\$ 800.00				\$ 800.00						\$ 1,600.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment								\$ 1,500.00					\$ 1,500.00
Subdivision Application -Preliminary Plat		\$ 3,272.00							\$ 1,712.00				\$ 4,984.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00						\$ 800.00						\$ 1,200.00
Temporary Use Permit								\$ 300.00					
Zoning Verification								\$ 100.00					
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ -	\$ 900.00	\$ 1,600.00	\$ 2,840.00	\$ 1,712.00	\$ -	\$ -	\$ -	\$ 16,596.00

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29	35	7	13	32	18	18				185
Multi-Family New									1				1
Residential - remodel	6	7	5	5	5	2	3	5	5				43
Residential - renovation		1						1	1				3
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	40	12	15	35	24	25	0	0	0	233
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00	\$ 8,620,769.00	\$ 1,948,602.00	\$ 3,221,589.00	\$ 8,135,786.00	\$ 4,773,774.00	\$ 5,311,095.00				\$ 48,932,207.72
Commercial - new	1	1	1	2	1		0	1	1				8
Commercial - remodel							1	5	1				7
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	2	1	1	5	2	1	0	0	0	15
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00	\$ 2,155,696.00	\$ 65,500.00	\$ 15,000.00	\$ 5,681,120.00	\$ 30,027,822.00	\$ 109,224.00				\$ 40,652,819.00
City Exempt	2			1		1	3	0					7
Electrical Permit	1	1		1		3	2		5				13
Fence													0
Fire Sprinkler System		1	1			1		2					5
Grading	1					1		1					3
HVAC Permit	1				1			1	3				6
Permits Renewed/Change Sub-contractor													0
Building			1	1					1				3
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1		2				1					4
Solar Permit	5	14	10	15	4	9	8	5	5				75
Swimming Pools	2		1	1			1	1	2				8
Tower Antenna Inst.		1							1				2
Foundation Special			1										1
Subtotal - Other	13	18	14	21	5	15	14	11	17	0	0	0	128
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59	\$ 527,891.59	\$ 242,233.70	\$ 573,025.15	\$ 838,472.59	\$ 351,787.24	\$ 442,775.80				\$ 4,117,198.47
Total Permits Issued	32	49	49	63	18	31	54	37	43	0	0	0	376
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ 11,304,356.59	\$ 2,256,335.70	\$ 3,809,614.15	\$ 14,655,378.59	\$ 35,153,383.24	\$ 5,863,094.80	\$ -	\$ -	\$ -	\$93,702,225.19

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7	4	21	17	25	31	46				186
Multi-Family - new													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial- Change of Occ.													0
Commercial-New & Remodel	1	1					1	3					6
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Occupancy	24	13	7	4	21	17	26	34	46	0	0	0	192
Certificates of Completion													
Residential	7	9	5	1	5	1	2	2	3				35
Multi-Family													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial	1												1
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Completion	8	9	5	1	5	18	28	2	3				79
	32	22	12	5	26	35	54	36	49	0	0	0	271
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permit Fees													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00	\$ 86,044.00	\$ 14,858.00	\$ 31,694.00	\$ 75,444.00	\$ 165,782.00	\$ 46,774.00				\$ 588,144.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30	\$ 13,003.90	\$ 3,192.90	\$ 4,006.40	\$ 7,082.40	\$ 28,875.27	\$ 6,020.30				\$ 96,342.67
Deposit for Res Plan Checks													
Remodels only		\$ (100.00)		\$ 300.00	\$ (200.00)				\$ 300.00				\$ 300.00
MH Permit Fee - Pit Set													\$ -
MH Permit Fee - Ground Set													\$ -
Electrical Permits	\$ 100.00	\$ 108.00		\$ 200.00		\$ 216.00	\$ 403.00	\$ 100.00	\$ 413.00				\$ 1,540.00
Plumbing Permits	\$ 100.00								\$ 100.00				\$ 200.00
HVAC Permits	\$ 245.00				\$ 260.00			\$ 260.00	\$ 780.00				\$ 1,545.00
Fire Sprinkler Permits		\$ 1,019.70	\$ 712.80			\$ 304.00		\$ 1,801.80					\$ 3,838.30
Solar Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,550.00	\$ 3,050.00	\$ 1,000.00	\$ 2,350.00	\$ 2,200.00	\$ 2,050.00	\$ 1,000.00				\$ 17,000.00
Fire Dept. Permits													\$ -
Demolition Permits	\$ 50.00												\$ 50.00
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10	\$ 102,597.90	\$ 19,110.90	\$ 38,570.40	\$ 85,129.40	\$ 198,869.07	\$ 55,387.30	\$ -	\$ -	\$ -	\$ 708,959.97
Utility Fees													
Water Connection Fee(100-43010)	\$ 7,750.00	\$ 12,400.00	\$ 13,300.00	\$ 17,150.00	\$ 2,700.00	\$ 5,850.00	\$ 15,350.00	\$ 14,400.00	\$ 8,800.00				\$ 97,700.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00	\$ 16,650.00	\$ 2,700.00	\$ 5,850.00	\$ 14,850.00	\$ 8,550.00	\$ 8,550.00				\$ 86,850.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00	\$ 33,800.00	\$ 5,400.00	\$ 11,700.00	\$ 30,200.00	\$ 22,950.00	\$ 17,350.00	\$ -	\$ -	\$ -	\$ 184,550.00
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00	\$ 53,092.00	\$ 11,484.00	\$ 17,268.00	\$ 57,286.00	\$ 48,622.00	\$ 33,360.00				\$ 259,756.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00	\$ 44,962.00	\$ 7,614.00	\$ 15,426.00	\$ 41,877.00	\$ 36,382.00	\$ 24,111.00				\$ 236,448.00
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98	\$ 59,649.12	\$ 11,551.44	\$ 22,873.00	\$ 61,842.00	\$ 71,419.06	\$ 35,659.86				\$ 316,660.17
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37	\$ 51,637.93	\$ 77,485.68	\$ 11,255.04	\$ 23,838.00	\$ 56,133.00	\$ 114,147.26	\$ 32,368.75				\$ 443,026.43
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54	\$ 17,458.49	\$ 51,572.76	\$ 11,559.36	\$ 16,386.00	\$ 49,980.00	\$ 182,150.64	\$ 29,166.78				\$ 385,556.17
Police Impact Fee (860-45010.019)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41	\$ 46,612.04	\$ 11,360.60	\$ 14,348.00	\$ 44,234.00	\$ 141,421.62	\$ 25,263.62				\$ 319,016.48
Administration Imp. Fee(100-45000)	\$ 5,536.30	\$ 9,726.58	\$ 9,378.63	\$ 5,707.86	\$ -	\$ 924.00	\$ -	\$ -	\$ -				\$ 31,273.37
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,149.44	\$ 339,081.46	\$ 64,824.44	\$ 111,063.00	\$ 311,352.00	\$ 594,142.58	\$ 179,930.01	\$ -	\$ -	\$ -	\$ 1,991,736.62
Miscellaneous Fees													
Replace Building Card			\$ 80.00	\$ 80.00			\$ -	\$ 80.00					\$ 240.00
Change subcontractor		\$ 50.00			\$ 100.00	\$ 250.00	\$ 50.00	\$ 50.00					\$ 550.00
Re-inspections			\$ 100.00	\$ 200.00	\$ 250.00	\$ 250.00	\$ 50.00	\$ 100.00	\$ 100.00				\$ 1,050.00
Special Inspections						\$ 100.00							\$ 100.00
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00			\$ 100.00	\$ 100.00		\$ 100.00	\$ 200.00				\$ 900.00
Building without permit	\$ 176.00	\$ 4,608.00			\$ 96.00	\$ 96.00		\$ 288.00	\$ 128.00				\$ 5,392.00
Plan Certification	\$ 1,415.70			\$ 3,545.10									\$ 4,960.80
Other-miscellaneous		\$ 290.40	\$ 369.60	\$ 80.00			\$ -	\$ -					\$ 740.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40	\$ 4,194.70	\$ 626.00	\$ -	\$ 100.00	\$ 618.00	\$ 428.00	\$ -	\$ -	\$ -	\$ 13,136.80
TOTAL	\$ 149,372.60	\$ 251,149.69	\$ 270,435.94	\$ 479,674.06	\$ 89,961.34	\$ 161,333.40	\$ 426,781.40	\$ 816,579.65	\$ 253,095.31	\$ -	\$ -	\$ -	\$ 2,898,383.39

**new impact fees effective 09/22/2025

Admin Impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

*admin impact fee canceled since 09/22/2025.

**Remodels Only Explanation: The plan review fees shown in parenthesis represent fees that have been collected, however the plans have not yet been approved & no building permit has been issued.

* fees shown in () represent res remodel applications for which plan review fee has been collected, but projects have not yet received approval or had permits issued.

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17	33	34	28	16	32	35				
Investigations	1	6	5	1	3	6	3	6	6				
First Notice	16	27	12	20	24	26	6	25	14				
Second/Final notices	9	7	9	10	5	5	8	7	4				
Cases Closed due to compliance	13	26	22	39	18	29	23	21	36				
Citations Given	0	0	0	0	0	0	0	0	0				
Court Appearances	2	0	0	0	0	0	0	0	0				
Stop Work Orders	3	4	1	1	2	1	1	5	5				
Abatement Notice	0	0	0	0	0	0	0	0	0				

GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26	32	28	33	36							
ADDRESS VERIFICATION LETTERS	1	2	1	0	0							
GIS PROJECTS:	Finished Code Enforcement Survey for Possible Violations											



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

MARCH 2026 REPORT

1. BUSINESS ATTRACTION

- Celebrated the grand opening of second Goodwill on Main Street.



- Advanced conversations related to state land development and tenant recruitment, including retail and mixed-use opportunities.

2. SMALL BUSINESS DEVELOPMENT



- Department kicked off Fuerza Local Cohort 3 with 13 businesses.
- Department Participated in Chamber of Commerce Board Meeting to support regional business engagement and collaboration.



- Coordinated planning efforts for upcoming City of San Luis Small Business Mixer event.
- Continued implementation and internal coordination of Business Retention and Expansion (BRE) program strategy.
- Supported Small Business Development Center (SBDC) Day recognition.



3. GOVERNMENT AFFAIRS

- Attended Participated in Legislative Day at the Arizona State Capitol, engaging with legislators including Senator Farnsworth, Senator Fernández, Representative Peña, and Representative Sandoval.



- Participated in Intergovernmental Meetings coordinated through the League to discuss regional and statewide policy issues.
- Coordinated binational engagement efforts, including introductory discussions with Magdalena de Kino representatives and consulate coordination.

4. GRANTS

- Submitted Continued development of FY27 Congressionally Directed Spending (CDS) requests, including downtown and infrastructure priorities.
- Department continues to administer EDA Grant.
- Advanced ADOT Transportation Alternatives (TA) Program application, including coordination calls and draft review.
- Participated in ADOT TA Program informational webinar and follow-up strategy discussions.

5. OTHER ACTIVITIES



- Department hosted Valley Leadership Cohort 5 to learn about the City of San Luis and the border.
- Participated in GYEDC Bi-National Check-In and Monthly Board of Directors Meeting.
- Engaged in Data Center working group and follow-up meetings regarding regional economic opportunities.
- Conducted internal coordination meetings related to capital improvement projects, including Merrill Avenue improvements.
- Participated in community engagement and networking events, including Arizona Western College and regional partners.

MEMBER MIXER

CELEBRATING NATIONAL

SMALL BUSINESS WEEK

WITH CITY OF SAN LUIS

MAY

6

2026

5:30 PM TO 7:00 PM

REGISTER NOW!

CULTURAL CENTER
1015 N MAIN ST SAN LUIS AZ 85349

\$10 Member Pre-sale (Ends May 1st) / \$20 Member Door Price (Limited space)
JOIN US TO GET TO KNOW SAN LUIS' SMALL BUSINESSES

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

March 2026



City Projects

Engineering Department

- Miscellaneous Projects:
 - 10th Ave – Cesar Chavez Blvd to County 22nd St design project. Currently under design.
 - 6th Ave – Union St to County 22nd St. Currently under design.
 - Union St and 4th Ave Intersection project. Currently under design.
 - Avenue F – San Luis Ln to Cesar Chavez Blvd. Currently under design.
 - East Park-South Parking Lot. Engineering working with the contract for construction initiation.
 - Merrill Ave Improvements - Phase 2. Engineering working with proposals.
 - City of San Luis 5-year Capital Improvement Program and Procedures - Engineering leading in coordination with all City departments.
 - City Of San Luis East Wastewater Treatment Plant northside CMU Wall. Engineering working with proposals.
 - Lakin Dr and Highway 95. Engineering working with proposals.

Subdivisions

- Bienestar 12 Phase 2
 - Currently addressing punch list items, a conditional acceptance letter has been issued.
- Southwest Arizona Industrial Subdivision phase 2
 - Currently under construction

Engineering - Public Works Department

- Well Site 6 – Booster Station project.
 - Currently under design.
- Water Storage Tanks Rehabilitation #3.
 - Design completed currently working with proposals.
- Well Site #3 Electrical and Civil Upgrade.
 - Electrical upgrade under design.
- High School Lift Station Generator.
 - Electrical Plans under design.

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during December:

- **EP-2026-33:** 3752 E. Santa Palmira St: fiber installation. Allo Fiber.
- **EP-2026-34:** 2nd St & William Brooks Ave (P_379169): conduit installation with new fiber. Lumen CenturyLink.
- **EP-2026-35:** Victoria Village, 3756 County 24th St: saw cutting existing asphalt to tap into main line and installation of new driveway and sidewalk. DHG.
- **EP-2026-36:** 1256 D St: driveway replacement and concrete work.
- **EP-2026-37:** Onvida Health: potholing existing utilities and asphalt restoration. Accurate Excavation.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

MONTHLY REPORT



**CITY OF SAN LUIS
FIRE DEPARTMENT**

March 2026



SAN LUIS FIRE DEPARTMENT

Monthly Report



EMERGENCY RESPONSES 911

SLFD contributes to the mission of protecting our citizens by responding to calls for service within the City of San Luis. Most calls for service are for emergencies such as structure fires, medical emergencies, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to a variety of non-emergency situations that involve assisting our community during their time of need.

March 2026

TOTAL FIRE INCIDENTS	
Commercial Fires	0
Residential Fires	0
Vehicle Fires	0
False Alarm	6
Other Fires	5
Total Fire Incidents	11

EMS ENCOUNTERS	
Refusals	52
Transport by SLFD	317
Transport by other	9
No patient contact	5
<i>Total Transports</i>	383
Total EMS Encounters	326

False Alarms	6
Fire Drills	0
Hazmat Incidents	1

Public Assistance	39
Community Paramedicine	14



MUTUAL AID EMS TRANSPORTS

This service plays a vital role in providing proficient public safety for the community. Through agreements with other fire agencies in Yuma County, fire departments can aid each other during emergencies that surpass local resources, such as mass casualty events or structure fires. SLFD often provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department

Mutual Aid Provided:	
County	0
Somerton	0
Mexico	0
Received:0	
SLM1	5
SLM2	0
SLM3	56
SLM4	78
SLM5	89
SLM6	18
Somerton	8
HELO	0
Rural Metro	0
Yuma	1
Total Transports	255





DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department (SLFD) takes great pride in serving the residents of our community. Beyond providing emergency medical and fire response services, SLFD is committed to public safety and education through a variety of programs and outreach efforts.

March 2026

- **Residential Inspections:**
 - **Station 1: 26 Station 2: 17**
- **Community Paramedicine: 14**
- **AWC EMT Ride-Along Program: 25**
- **Senior Center Blood Pressure Checks: 0**
- **Heart saver Classes (CPR): 0**
- **Community Events: 5**

CREWS

A Crew

- **03/11:** Rio Colorado Elementary Read Across America
- **03/11:** Arizona Desert Elementary Read Across America
- **03/13:** Desert View Elementary Read Across America
- **03/16:** Live Burn Fire Training
- **03/29:** Station 2 SLL2 HYCON quick connect LDH adapter drills

B Crew

- **03/05:** San Luis Middle School Read Across America
- **03/09:** Ed Pastor School Read Across America
- **03/17:** Live Burn Fire Training
- **03/27:** Station Tour Southwestern Christian School 27 students

C Crew

- **03/03:** San Luis Pre School Fire Truck Show Off
- **03/12:** Evacuation Drill: San Luis Walk in Clinic
- **03/18:** Live Burn Fire Training
- **03/19:** San Luis High School Preschool Fire Presentation
- **03/21:** Ambulance Stand by Special Olympics Joe Oruno 0900-1000

FIRE INSPECTOR

- **Commercial Inspections:** 12
- **Suppression System Test:** 3
- **Meetings:** 15



Monthly Training Report

Station No. 1

A-Crew

Captain M.Gomez and E.Ramirez

Date	Subject	Time	Instructor	Total Hours
03/02/2026	Hose Evolutions New Driver Training, pumping multiple lines at correct pressures	1000 - 1200	Ramirez Burruel Gomez	2
03/06/2026	Driver Training – Drafting Operations – Live Canal Source	1000 - 1200	Burruel	2
03/11/2026	Mayday DG Review	1300 - 1400	Gomez Ramirez	1
03/15/2026	Live Burn Prep – Mayday / RIT Review	1300 - 1500	Ramirez	2
03/16/2026	Facility - Live Burn Training – Fire Attack, Search and Rescue, and RIT Operations VEIS Prop Training	0900 - 1300	Ramirez Morris Romero Rivera	4
03/22/2026	Tabletop Review – Live Burn Training / After Action Review – Fire Tactics	1000 - 1200	Ramirez	2
03/22/2026	<ul style="list-style-type: none"> • Company Training – Interior hose advancement techniques - Loops • Search and Rescue Techniques – Downed Firefighter 	1000 - 1200	Ramirez Gomez	2

03/24/2026	<ul style="list-style-type: none"> • Company / Facility Training – NIGHT Live Burn Operations • Fire Attack – 1.5” Crosslay • Search and Rescue – Dummy Rescue • RIT – Mayday Firefighter Rescue • Ground Ladder Operations 	1900 - 2100	Humphrey Ramirez Gomez	2
03/29/2026	Hyconn Rapid Hydrant Connection Training Evolution	1000 - 1100	Ramirez	1
03/31/2026	PPE / Turnout Gear Inspection / Procedures for washing SCBA Air Management	1400 - 1600	Rodriguez	2

Monthly Training Report

Station No. 2

A-Crew

Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
03/02/26	Ladder search and rescue, tools for extrication	0900 to 1100	Gonzalez, Diaz, Lopez	2 hours
03/04/26	SCBA and RIT Bag training	930 to 1130	Gonzalez Zamora	2 hours
03/06/26	Fire search and rescue training video's	0900 to 1100	Gonzalez Diaz	2 hours
03/11/26	Mass Casualty and triage training	1500 to 1700	Gonzalez Zamora	2 hours
03/15/26	Rit Bag and Radio Communication	0900 to 1100	Lopez J. Gonzalez	2 hours
03/20/26	Fire Incident preplanning	930 to 1130	J. Gonzalez/ Lopez	2 hours
03/22/26	Hoses and Nozzles tag a hydrant	0900to 1100	Gonzalez	2 hours
03/24/26	Cross Lay Rookie Book Tape and chart zoom	0900 to 1100	López	2hr.
03/29/26	Hoses crossways	1500to 1700	Sal Estrada	2 hours
03/31/26	EMS Training		Zamora	

Monthly Training Report

Station No. 1

B-Crew

Captains E. Castro and C. Ofalla

Date	Subject	Time	Instructor	Total Hours
3/05/2026	Commercial structure Tactics	1330-1500	C. Ofalla	1.5
03/07/2026	Aerial Ops L1	0900-1000	E. Castro/ J. Phillips	1
03/09/2026	Search & Rescue victim removal techniques video	1400-1500	C. Ofalla/ E. Castro	1
03/14/2026	1410 FDC connection	0900-1100	C. Ofalla/ E. Castro	2
03/17/2026	Live Fire training - Search & Rescue - RIT Fire attack	0900-1300	E. Ramirez/ M. Rivera	4
03/18/2026	1410 FDC connection	0900-1030	E. Castro/ C. Ofalla	1.5
03/23/26	Hazmat fuel spill. Patching and overpacking	0900-1100	E. Castro/ C. Ofalla	2
03/25/26	2.5" Keenan Loop and ground monitor	1000-1130	E. Castro/ C. Ofalla	1.5
03/27/26	Aerial master stream and operations	0830-0930	E. Castro/ A. Burruel	1

Monthly Training Report

Station No. 2

B-Crew

Captain R. Solis

Date	Subject	Time	Instructor	Total Hours
03/05/2026	Vehicle Fire Attack methods Online Videos		Manny Flores L. Carlos	2.0
03/07/2026	Apartment Fire online Videos		Louie Carlos	2.0
03/09/2026	L2 aerial ops, comms, masterstream		F. Silva M. O'Dell	2.0
03/14/2026	Haz- Mat- diesel spill, PPE and spill control		M. Flores Louie Carlos	2.0
03/16/2026	MayDay Search and rescue		 Louie Carlos	2.0
03/18/2026	Hoses loads-L2 tag hydrant		F. Silva M. O'Dell	2.0
03/23/2026	IC structure and rolls- online videos Fire attack methods		Louie Carlos	2.0
03/25/2026	Tactical Ventilation Vertical procedures and tools		L. Carlos Robert Solis	2.0
03/27/2026	SLL2 OPS and on scene vehicle placement		F. Silva M. O'Dell	2.0

Monthly training report

Station No. 1

C-Crew

Captains: R. Rodarte and S.Estrada

Date	Subject	Time	Instructor	Total hours
03/01/2026	<p>SLL2 Familiarization. Successfully deploy and operate SLL2 aerial device for simulated rescue and defensive operation</p> <p>Probationary Firefighter check: -Deploy random SLE1 attack line</p> <ul style="list-style-type: none"> -Discuss and demonstrate ventilation methods for firefighting operations -Operate and perform maintenance on Positive pressure gas fan and electric fan -Perform Positive pressure ventilation in burn box 	<p>1000-1200</p> <p>1300-1400</p>	<p>S.Estrada</p> <p>R.Rodarte</p>	3.0
03/03/2026	<p>Probationary Firefighter Checkoffs:</p> <p>Firefighter will identify all aspects of bumper line hose load carried on SLL1. Firefighter successfully deploys and reloads SLL1 bumper line. Firefighter discusses bumper line advantages, disadvantages, and scenarios of deployment. Firefighter discusses how to safely and effectively extinguish a vehicle fire.</p>	1300-1500	S.Estrada	2.0
03/10/2026	<p>SLL1 Crosslay deployment and reload. Firefighters correctly deploy SLL1 1.5inch 150ft crosslay to alpha side door of SLFD Station One for simulated fire attack. Firefighters successfully clear attack line of kinks and call for water.</p> <p>Firefighters correctly reload the "4-8" 150 1.5inch crosslay onto SLL1.</p> <p>Probationary firefighter signoffs for SLL1 crosslay skill with probationary firefighters successfully demonstrating the knowledge of</p>	0900-1100	<p>S.Estrada</p> <p>R.Rodarte</p>	2.0

	deploying and reloading the "4-8" crosslay. Discuss the benefits, use, downsides, and operations of the crosslay.			
03/12/2026	<p>MAYDAY DG Review: Firefighters understand the MAYDAY guideline and demonstrate the proper procedures during a simulate mayday incident. Identify the difference between mayday and emergency traffic. Transmit a MAYDAY in a simulated fire operation.</p> <p>Search and rescue training review, firefighters watch assigned videos about firefighter survival and safety, Mayday, and search techniques. Discuss the techniques, structures in our area, the importance of the size ups, and the benefits as well as cons of certain techniques or firefighter actions that can cause harm. Demonstrate skills from the videos.</p>	0900-1200 1300-1400	S.Estrada R.Rodarte	4.0
03/17/2026	<p>Water Supply operations: Firefighters establish a water supply via hydrant using LDH and 2.5 inch hose. Firefighters safely wrap hydrants, check discharge caps, flush hydrants, connect, and charge hydrant when fire engineer calls for water.</p> <p>2.5 Inch hose line operation: Firefighters operate 2.5 inch hoseline and demonstrate various hoseline management techniques. Firefighters perform Keenan loop for simulated defensive firefighter operations</p> <p>Firefighters understand and demonstrate knowledge of MAYDAY DG via simulations, VEIS operations and situations to deploy, and search and rescue operations by watching videos, discussing situations, and demonstrating skills</p>	0900-1200 1300-1400	S.Estrada R.Rodarte	4.0
03/18/2026	<p>SLFD Live Fire Training:</p> <p>Firefighter perform VEIS for a report of a victim in a room during a simulated structure fire</p>	0800-1300	E.Ramirez M.Rivera J.Morris	5.0

	<p>Firefighters safely and effectively advance the 4-8 crosslay into burn room, apply water, and describe conditions of fire room and the effects suppression has on fire</p> <p>Firefighters Safely conduct search and rescue during live fire training for reports of a missing victim. Firefighter demonstrates a MAYDAY for their partner who experienced a medical emergency during search and rescue operations</p> <p>Firefighters safely and effectively assume the R.I.T position to save a downed firefighter during live fire training.</p>			
03/19/2026	<p>Hoisting Equipment using the SLFD Station One burn trailers. Firefighters use the correct knots and techniques to hoist equipment to a second story. Firefighters hoist and lower an Axe, pike pole, chainsaw, dry hose line, and other equipment using the correct and safe technique.</p> <p>Probationary Firefighter Proficiency checkoffs</p>	0900-1100	R.Rodarte S.Estrada	2.0
03/26/2026	<p>EVOC Classroom Presentation, apparatus positioning scenarios, SLFD vehicle operation DG review, landing zone review, and accident procedures</p> <p>Probationary firefighter checkoffs: Extrication tools, hoisting, and PPE donning and doffing drills</p>	0900-1200	R.Ramiro	4.0
03/28/2026	<p>Firefighter Fitness: Successfully perform San Luis Fire Department CPAT testing in less than 10 minutes</p> <p>Water Supply: Firefighters safely and properly secure a water supply using LDH off SLL1 with the new HYCON LDH quarter turn adapter. Discuss the importance of securing a water supply, the differences between forward</p>	0900-1000 1000-1100	S.Estrada Dominguez	2.0

	and reverse lays, and potential issues and troubleshooting			
03/31/2026	<p>SLL2 First Quarter Company Evolutions FDC. Single company evolution: forward lay from hydrant to include FDC connection utilizing LDH.</p> <p>Goal: Execute the evolution in under 3.5 minutes with a single company. Time starts when hydrant firefighter exits the cab. Evolution ends when supply line to truck is charged and connection to FDC(uncharged) is complete.</p> <p>Buddy breather scenarios</p> <p>Complete connections</p> <p>Complete connections in zero visibility with speed and efficiency.</p> <p>RIT/RIC bag and connections</p> <p>Utilizing RIT/RIC bag to establish air supply for a downed firefighter with no visibility.</p>	<p>0900-1200</p> <p>1900-2100</p>	<p>S.Estrada</p> <p>R.Rodarte</p>	5.0

Monthly Training Report

Station No. 2

C-Crew

Captain C. Mora

Date	Subject	Time	Instructor	Total Hours
03/01/2026	Fire Attack Operations: Reviewed fireground operations in SLF-2 area Multifamily and Commercial occupancies.	1000-1200	C.MORA	2.0
03/03/2026	Fire Attack Operations: Reviewed fireground operations in SLF-2 area Multifamily and Commercial occupancies.	1000-1200	C.MORA	2.0
03/10/2026	Fire Attack Operations: Reviewed fireground operations in SLF-2 area Multifamily and Commercial occupancies.	1000-1200	C.MORA	2.0
03/12/2026	Fire Attack Operations: Reviewed MAYDAY guidelines and reviewed RIT bag tools and equipment.	0900-1100	CMORA	3.0
03/17/2026	Fire Attack Operations: MAYDAY scenarios using portable radio communication with IC monitoring emergency channel in command vehicle.	0900-1100	C.MORA	3.0
03//18/2026	<u>Live Annual Burns.</u> <ul style="list-style-type: none"> • Incident Command System • Fire Attack • Search & Rescue VEIS • May-Day Procedures 	0800-1400	C.MORA	4.0
03/21/2026	Post Training Review: Reviewed areas that need improvement with crew.	1000-1200	C.MORA	2.0
03/21/2026	Hazmat Training Target Solutions: NFPA 470 Containment and Control: Firefighter Strategies for Hazmat Spills and Leaks.	0900-1200	C.MORA	1.0



CITY OF SAN LUIS, AZ

**HUMAN RESOURCES
DEPARTMENT**

YOUR FUTURE BEGINS HERE.

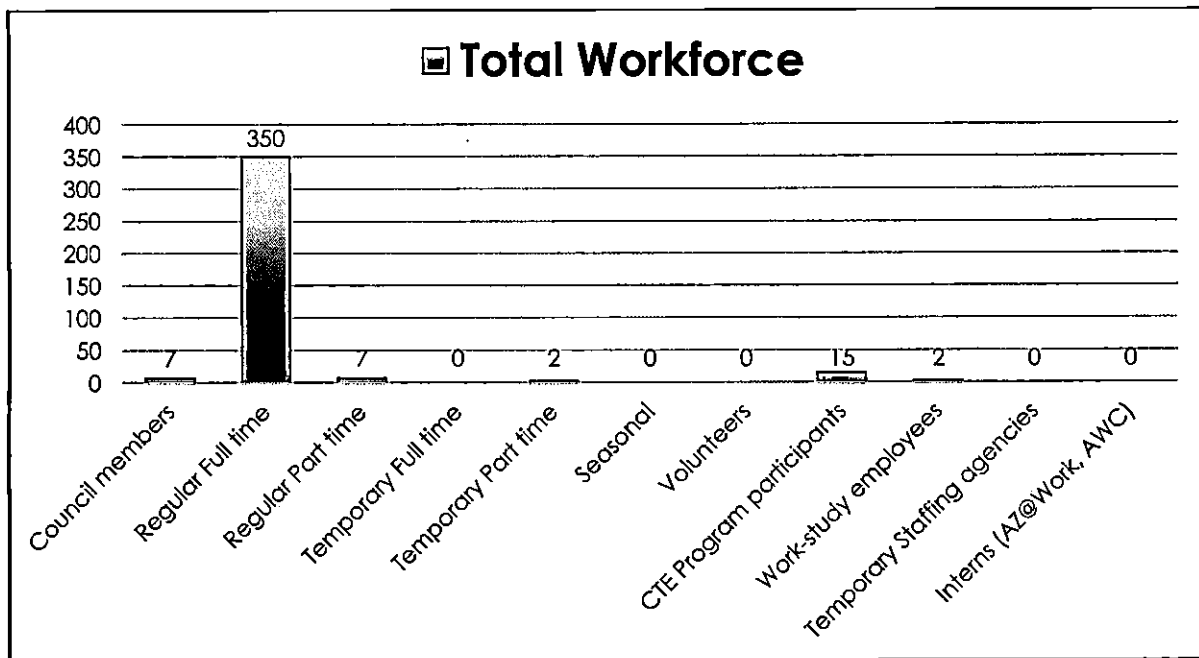
MONTHLY OPERATIONS REPORT

MARCH 2026

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE

Council members	7
Regular Full-time employees	350
Regular Part-time employees	7
Temporary Full-Time	0
Temporary Part-Time	2
Seasonal	0
Volunteers	0
CTE Program participants	15
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work, AWC)	0
TOTAL	383



WORKFORCE TURNOVER

New Hires		Terminations	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	6	Resignations (FT- Regular)	5
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	0
Elected Officials	0	End of Appt. (Elected official)	0
Internships	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for March 2026: 1.43			
Turnover Rate for March 2025: 0.59			
Total Turnover Monthly Difference: -0.84			

TALENT ACQUISITION

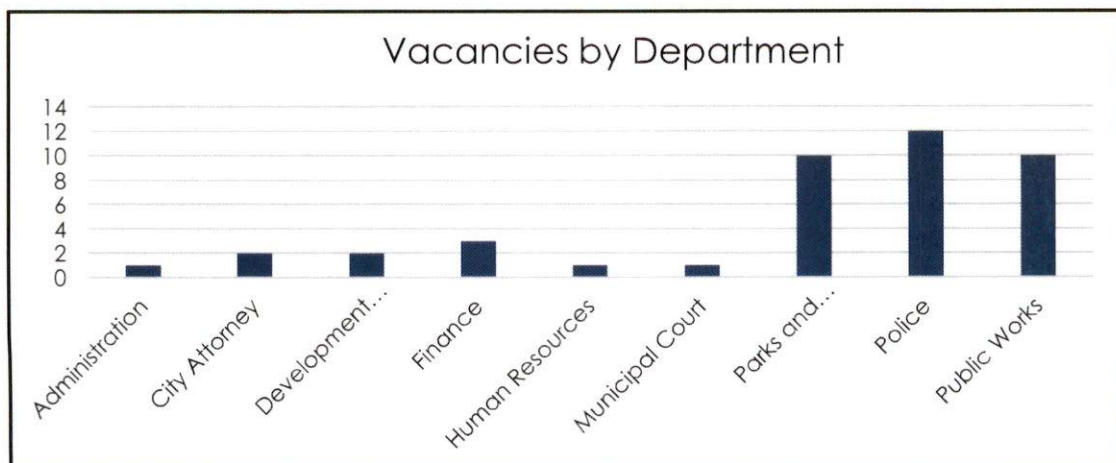
RECRUITMENT ACTIVITY

Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehires	Promotions/ Conversions	Requisitions Filled
12	4	156	6	17	6	4	4

Physical Agility Test Police	Written Exam Police	Dispatcher Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed 5	Passed - 4	Passed - 0	Passed - 3	Passed - 0
Fail - 8	Fail - 1	Failed - 0	Fail - 3	Fail - 0

Vacancies by Department

Department	Job Title	# of vacancies
Administration	Assistant City Manager	1
City Attorney	City Attorney	1
	Assistant City Attorney	1
Development Services	Assistant Director	1
	GIS Analyst	1
Finance	Operations Manager	1
	Accounting Specialist	1
	Customer Service Representative	1
Human Resources	Coordinator	1
Municipal Court	Magistrate	1
Parks & Recreation	Assistant Director	1
	Maintenance Specialist	1
	Driver PT	1
	Lifeguard (Seasonal)	8
Police	Police Communication Officer	3
	Police Sergeant	1
	Police Officer	8
Public Works	Maintenance Technician (Highway Users)	4
	Wastewater Operator III	1
	Water Systems Operator I	2
	Wastewater Operator I	2
Total Departments: 9	Total Vacancies:	42





FIRE ENGINEER PRACTICALS



MARCH 3-5 2026



POLICE OFFICER RECRUIT



MARCH 10 2026



OJT EVENT AZ@WORK



MARCH 12 2026

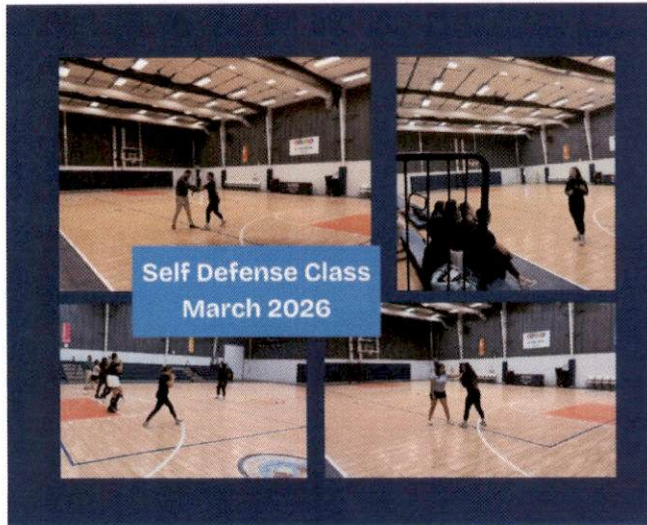
BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from March	TERMINATIONS Effective March	TOTAL ACTIVE EEs
Health Insurance	2	3	350
VSP – Vision	2	3	352
Dental	3	3	355
FMLA Leave			11
Short-term Disability claims			2
ASRS Refund Applications			0
ASRS Retirement Applications			0
ASRS Ending Payroll Verifications			3

- **Benefit Orientation:** Two (2) conducted.
- **Claims Advocacy:** Four (4) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

- **Gym Membership**
 - 80 active memberships / 3 EEs on the waiting list
- **Soundbath - IAWS**
 - 12 Participants
- **Self-Defense Session**
 - 7 Participants

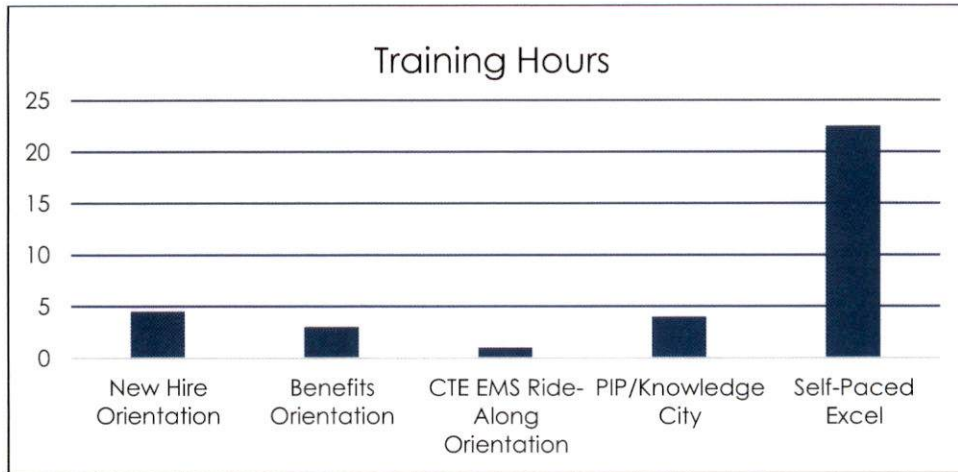


SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- ERAP 1st Quarter Nominations are open from 03/17/2026 -03/31/2026.

TRAINING AND DEVELOPMENT				
	Facilitators	Trainees and Department	Date	Total Training Hours
New Hire Orientation	Danya Carrasco, HR Coordinator	3(FD), 2(PW),1(Engr)	3/11/26 3/25/26	4.5
Benefits Orientation	Priscila Campa, HR Generalist	3(FD), 2(PW),1(Engr)	3/11/26 3/25/26	3
CTE EMS Ride-Along Orientation	Danya Carrasco, HR Coordinator	2 (FD)	3/11/26	1
PIP/KnowledgeCity	Danya Carrasco, HR Coordinator	1(P&R)	03/05/26 03/09/26	4
Self-Paced Excel	Danya Carrasco, HR Coordinator	7(PW)	03/17/26 03/18/26 03/24/26 03/25/26 03/30/26	22.5
TOTAL TRAINING HOURS:				35



COSL Orientation

NEWSLETTER
City of San Luis
NEW HIRES EDITION

MARCH 2026

Esteban Caudillo, *Firefighter*, Davis Bingham, *Firefighter*, Gael Castro, *Project Coordinator*, Roberto Jasregui, *Heavy Equipment Operator*

Carlos Mendoza & Seneca Antonio
CTE Students

Jose Gill, *Firefighter*, Luis Ramirez
Code Compliance Specialist

TESTIMONIALS

"Happy to represent the City and to be part of the team."

"Easy and very minimum information needed quick hire."

"The hiring process was smooth and the HR Team was there to help if I had any questions."

"The new hire process is very good, and welcoming, training so far is going good."

"I am excited to learn and grow in the City of San Luis."



Professional Development Plan		
Department	Quantity	PDP Type
N/A	N/A	N/A
Scholarships		
N/A	N/A	N/A

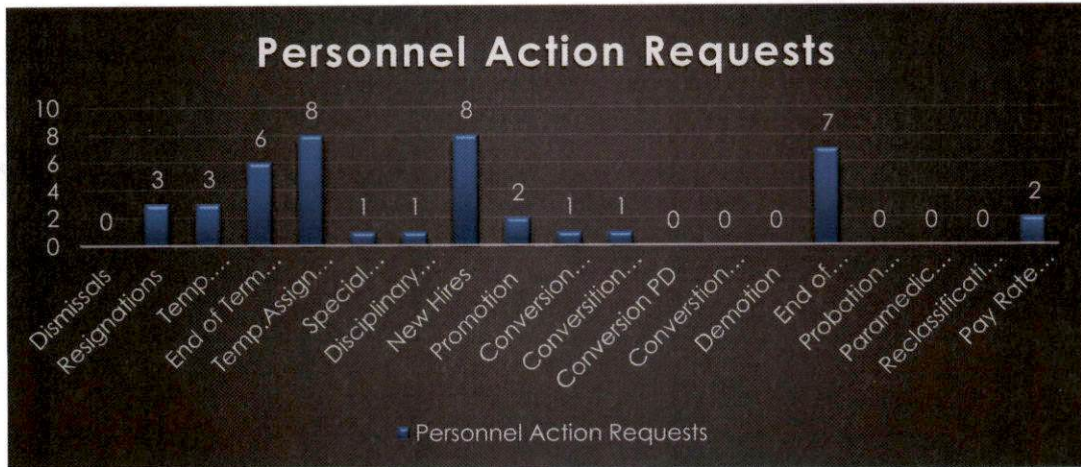
COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

- **Purchase Requisitions:** 9
- **Employment Verifications:** 4
- **Conflict of Interest:** N/A
- **Ongoing internal HR audits:** 10 New Hire Personnel Files reviewed
- **Public Records Request:** N/A
- **Ongoing maintenance of Public Safety Temporary Assignment:**
 - 4 FTO Assignments
 - 4 End of Temporary Assignment Incentive
- **External Employment and Activities Survey**
 - Received a total of 43 forms, which are under review to assess potential COI risks.
- **Fire Department Certification Audit**
 - In process; ensuring firefighters hired as recruits have their certificates in the file.

EMPLOYEE RELATIONS

- **Exit interviews:** 3
- **Disciplinary Actions Administered:**
 - 1 1-Day Suspension w/o Pay

Personnel/Action Requests (PAR)	Quantity
Dismissals	0
Resignations	3
Temporary Assignment	3
End of Special Assignment	6
Temporary Assignment FTO	8
Special Assignment	1
Disciplinary Actions	1
New Hires	8
Promotion	2
Conversion OAP to Operator I	1
Conversion in Succession Plan	1
Demotion	0
End of Probation	7
Pay Rate Change	2
TOTAL:	43



PERFORMANCE MANAGEMENT

Type of Evaluation	# EE Placed	Evaluations Received	Total Received
Probationary			9
Original	7	7	
Promotional	5	0	
Mid-Term	0	2	
Apprentice	0	0	0
Annual	N/A	11	11
	Total: 12		Total: 32

Information Technology

Monthly Report: March 2026

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. At the same time, ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

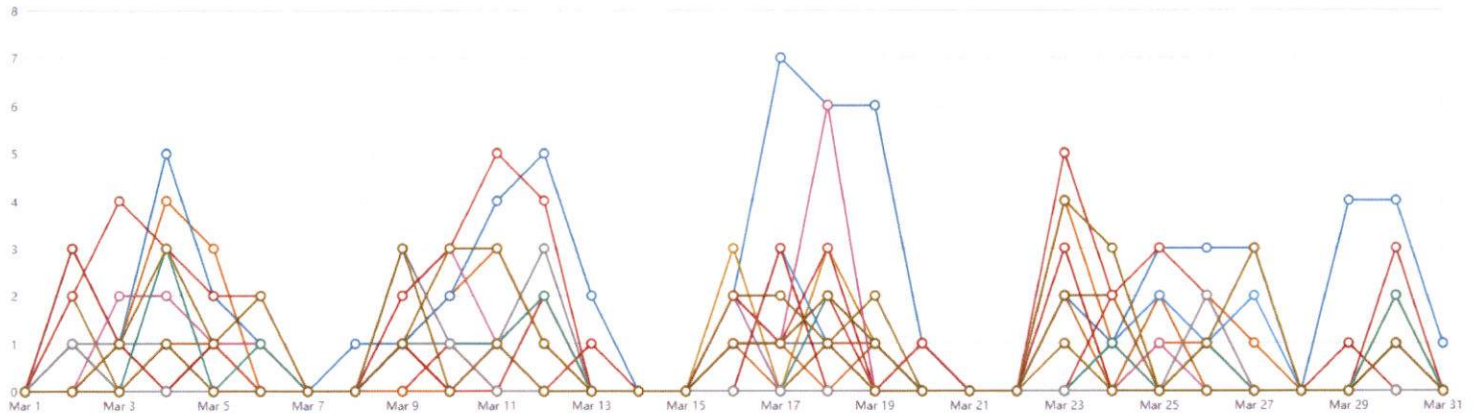
IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

Project Status

- **East Radio Communication Tower and Shelter:** Waiting for the state approved final shelter plans and for APS to complete the electrical design before we can begin the local permitting process, no confirmed timeline from both at this moment.
- **Transition to New Email Security Platform:** Updated our email security system to strengthen protection and maintain HIPAA compliance, with minimal daily impact.
- **ERP/HRIS system Meetings:** Conducted multiple meetings with the Finance and the HR team regarding the evaluation of potential vendors for the Human Resource Information System (HRIS) and Enterprise Resource Planning (ERP) system.
- **Digital forms conversion system meetings:** Held several meetings with HR for discovery process and workflows internal processes to Digitize forms.
- **Fire Department Alerting System:** Conducted a detailed Phoenix G2 alerting system hardware review and on-site planning assessment, developed a preliminary floor plan based on operational requirements, and submitted it to our vendor for a formal quote in preparation for the upcoming system implementation.
- **Access Control system:** Worked with a vendor on the necessary door modifications required to support the operation of the new access control system across the designated buildings requiring it.
- **Network & Security Conference:** Attended an annual cybersecurity conference, participated in advanced training sessions, and engaged with industry professionals to deepen overall security insight.

TOTAL WORK ORDERS CREATED BY DEPARTMENT FOR MARCH 2026

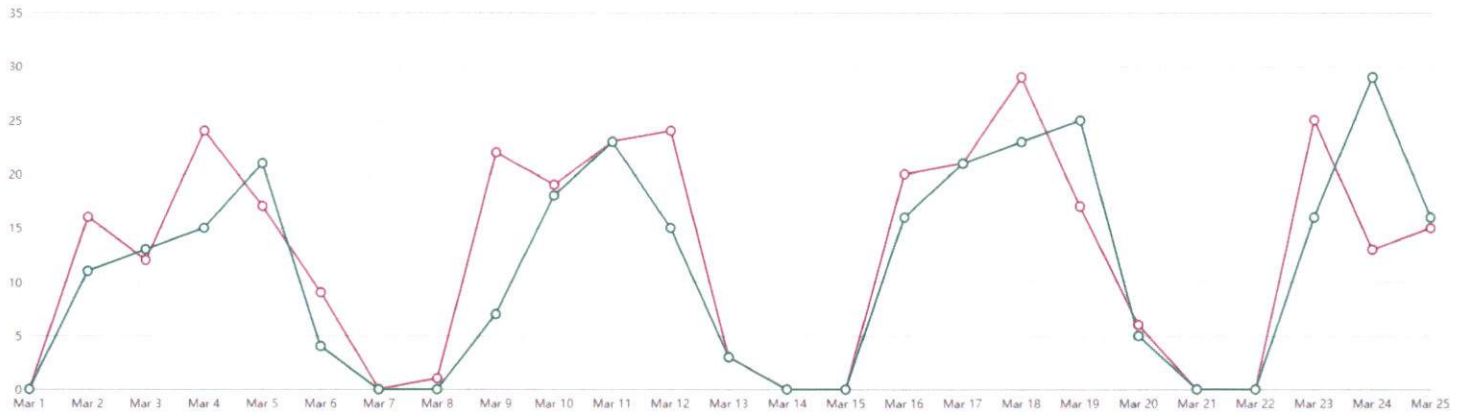
28 Administration	70 Police	4 Attorneys	9 Billing and Collections	6 Clerks Office	15 City Prosecutor	5 Building Safety	13 Court	11 Economic Development	2 Council	12 Development Services	10 Facilities	16 Fire
26 Human Resources	49 Information Technology	17 Parks and Recreation	5 Planning and Zoning	32 Public Works	12 Engineering							

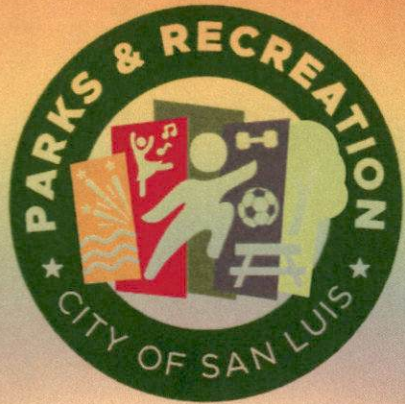


TOTAL WORK ORDERS CREATED FOR MARCH 2026

316
Created

281
Resolved





PARKS & RECREATION
MARCH 2026
MONTHLY REPORT

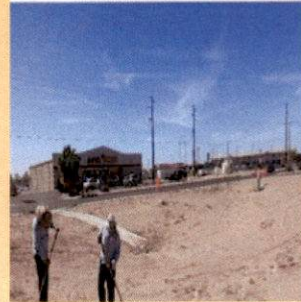
DIRECTOR: ANGELICA ROLDAN



PARKS GROUNDS



Mowing green areas.



Removal of weeds around some City basins.



Removal of weeds around some City basins.



Removal of weeds around some City basins.

PARKS GROUNDS



Irrigation repairs were done throughout the city basin.



Irrigation repairs were done throughout the city basin.



Sport fields were marked at designated fields.

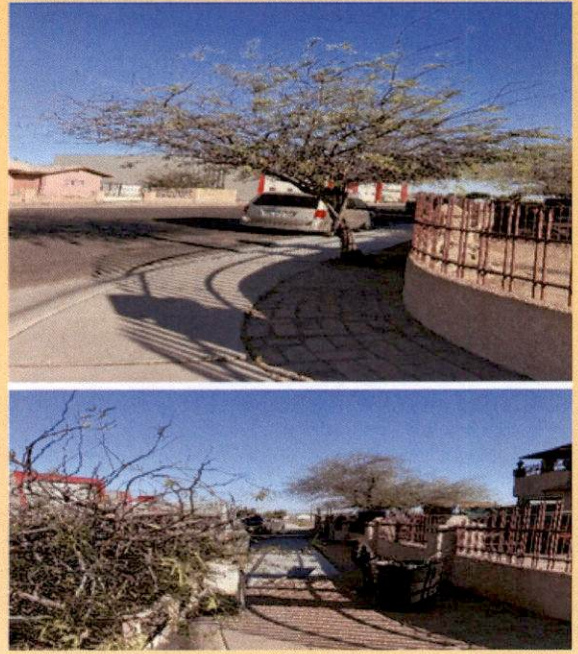


Assisted Public Works in the removal of weeds from right of ways throughout the city.

PARKS GROUNDS



Assisted Public Works in the removal of weeds from right of ways throughout the city.



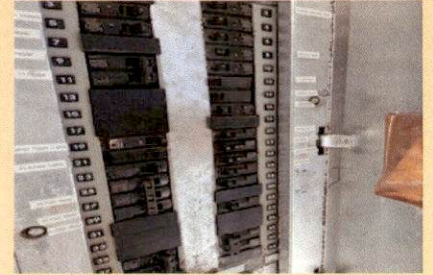
Assisted Public works in the removal of a tree.



Repaired electrical box and pipe at the bool filter room.



Repaired trash cans at the Joe Orduño park.



Installed covers at empty spaces at the breaker panel.



Installed new benches at parks/retention basins throughout the city.



Roof and announcers' box was repaired at the Joe Orduño snack bar.



Rock was installed at the Joe Orduño basin west side of the soccer field.



Boulders were removed from the East "Welcome to San Luis" sign.



A new LED light was installed at the basketball court of the Alegria Park.



A new 3" water line was installed at the East Community Park for future sport field.

CULTURAL CENTER

The Cesar Chavez Cultural Center, along with the San Luis Senior Center, hosted a musical morning with the presence of the Gasden District #32 Band.



Seniors and band members alike danced to the beat of classics like Mambo #5 and La Bamba.



Cocopah Visit

On Wednesday, March 25th, the San Luis Parks and Recreation departments came together to pay the Cocopah Museum and their Parks and Recreation Department a visit. The purpose of this visit was to establish a friendship and build a genuine connection with our Cocopah neighbors and government.



Classes:

- Zumba
- Guitar
- Piano
- Folkloric Dance
- Ballet I & II
- Gymnastics I & II
- Modern Dance I & II
- Fantasy Art
- Jiu-Jitsu

CULTURAL CENTER

Self-Defense Workshop

On Thursday, March 26th, we had a free self-defense workshop at the Cultural Center, providing the community with an opportunity to learn practical skills in a safe and supportive environment.

Sara gave a speech at the start of her workshop, informing attendees about the hardships she faced as a woman and how these kinds of self-defense practices can help one overcome adversity.



Asado & Brew

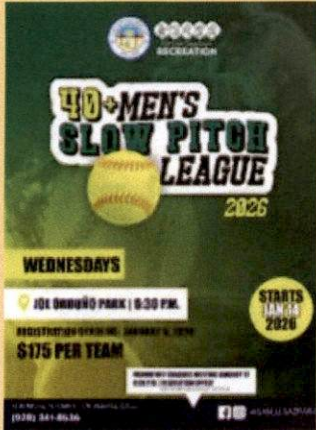


We have also been working on the final details for the Asado and Brew Festival 2026. Only 2 more weeks to go!

RECREATION

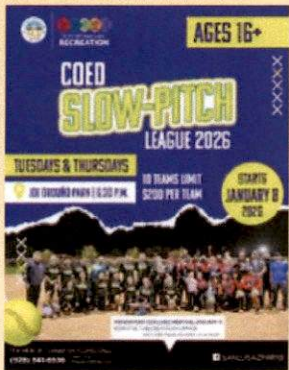
During the month of March continuously our new Slow Pitch 40+ category—designed for players aged 40 and above who want to stay active, enjoy friendly competition, and reconnect through sport. This category focuses on teamwork, sportsmanship, and fun, offering a great balance between healthy physical activity and social engagement in a relaxed, welcoming environment. Starting with 6 teams and nearly 90 participants.

Next Wednesday April 8th will be the final game at 7:00 pm

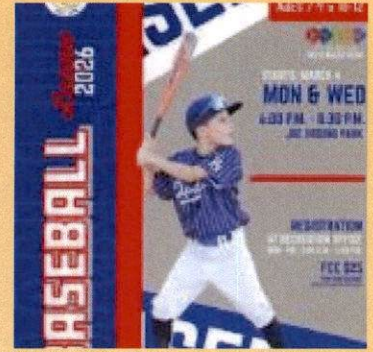
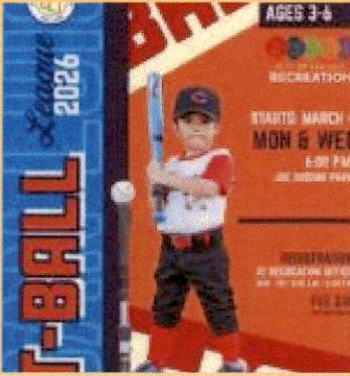


The Co-Ed Slow Pitch Program promotes inclusivity, teamwork, and active participation in a friendly and respectful environment. With a strong emphasis on sportsmanship and community spirit, the co-ed category offers an excellent opportunity for players of all backgrounds to enjoy the game, build connections, and stay engaged through healthy competition. which brings together 13 teams and nearly 200 participants.

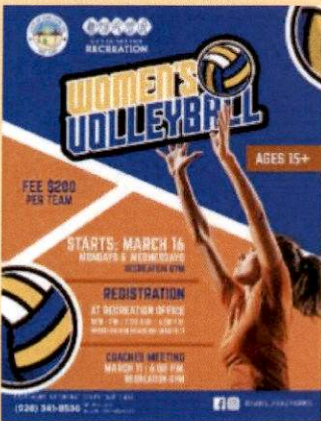
We want to take a moment to say thank you to everyone who made this co-ed slow-pitch program possible. To the staff, public, and coaches—your time and effort truly made a difference. And to all the players, thank you for bringing energy, teamwork, and great sportsmanship to every game.



RECREATION



The organization and planning of the spring activities were carried out with a focus on structure, accessibility, and participant engagement. The program included a T-Ball League, a Youth Baseball Clinics, each designed to meet the needs of different age groups and interests. Careful scheduling, coordination of facilities, and collaboration with coaches and volunteers ensured that all activities were conducted smoothly and safely. These spring programs promoted physical activity, skill development, teamwork, and community involvement, while providing participants with positive and well-organized recreational experience.



Our Women's Volleyball Program features five competitive teams, bringing together athletes of all skill levels in a supportive and energetic environment. The program focuses on teamwork, skill development, and sportsmanship while fostering a strong sense of community. Each team competes with passion and dedication, making every match exciting and engaging for players and fans alike. Playing Mondays and Wednesdays at The Recreation Gym at Joe Orduno Park after 6:45 pm.

Housekeeping and repairs some Recreation and Pool areas.

Keeping housekeeping and facilities organized is essential for several key reasons:

- **Health and safety:** Clean, well-organized spaces reduce the risk of accidents, injuries, and the spread of germs or illness.
- **Efficiency and productivity:** When everything is in its proper place, tasks can be completed faster and with less confusion.
- **Professional appearance:** Organized facilities create a positive impression for visitors, clients, and staff.
- **Equipment longevity:** Proper care and storage help maintain tools, furniture, and equipment, saving money on repairs or replacements.
- **Better morale:** A clean and orderly environment makes people feel more comfortable, motivated, and respected.

RECREATION



Walkthrough with Cocopah Reservation.

Networking with other cities is important for several valuable reasons:

- **Sharing ideas and best practices:** Cities can learn from each other's successes and challenges, leading to better programs and solutions.
- **Access to resources:** Partnerships can open opportunities for funding, training, and shared services.
- **Stronger programs and events:** Collaborating with other cities can improve the quality and reach of sports, community, or development programs.
- **Economic and community growth:** Connections can attract new opportunities, tourism, and investments.
- **Problem-solving:** Cities facing similar issues can work together to find effective solutions faster.

Parks and Recreation Department wants to build strong networks with Cocopah Tribe to help create more innovative, efficient, and impactful communities.



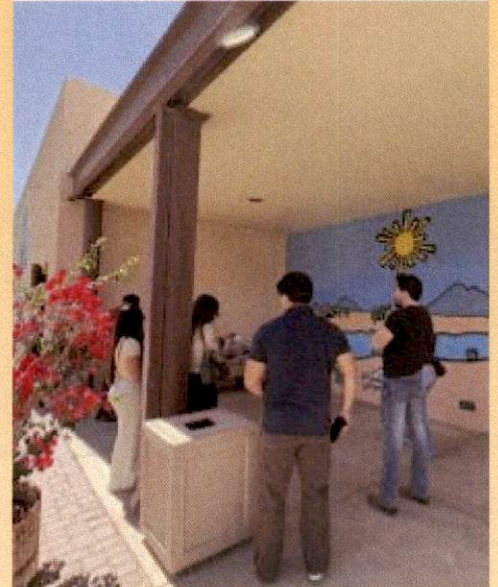
YOUTH CENTER

Youth Center and Cocopah Tribe

On Wednesday, March 25, the Youth Center participated in a training session with the Cocopah Indigenous community. This training marks the beginning of a collaborative relationship aimed at benefiting both communities.

During the session, which was led by Josué Rodríguez, the current Director of Parks and Recreation for the Cocopah community, we were shown their facilities, including the construction of a new auditorium and their museum, allowing us to learn more about the Cocopah tribe.

As part of this training, the Youth Center agreed to collaborate with the Cocopah tribe in organizing a motivational talk for Youth Center participants, to be delivered by a local professional boxer, as well as to work together on future collaborative initiatives.



Youth Center Fall Schedule

- Open Gym
- Boxing Class
- Boxing Team
- Game Room
- Board Games
- Youth Training Program
- Movie Nights
- Ping Pong
- Lego Class
- Indoor RC Club

SAN LUIS YOUTH CENTER
HOURS OF OPERATION
MON-FRI 8:00 A.M. - 7:00 P.M.
973 N. PARK AVE. SAN LUIS AZ

SPRING SCHEDULE

Activity	Days	Time
OPEN GYM	MON-FRI	8:00 A.M. - 7:00 P.M.
BOXING CLASS	MON-FRI	4:00 P.M. - 6:00 P.M.
BOXING TEAM	MON-FRI	4:00 P.M. - 6:00 P.M.
GAME ROOM	MON-FRI	4:00 P.M. - 7:00 P.M.
YOUTH TRAINING PROGRAM	TUESDAY	5:00 P.M. - 7:00 P.M.
BOARD GAMES	WEDNESDAY	4:00 P.M. - 6:00 P.M.
MOVIE NIGHTS	THURSDAY	5:00 P.M. - 7:00 P.M.
LEGO CLASS	THURSDAY	4:00 P.M. - 7:00 P.M.
PING PONG	MONDAY & WEDNESDAY	5:00 P.M. - 6:00 P.M.
INDOOR RC CLUB	WEDNESDAY & THURSDAY	6:00 P.M. - 7:00 P.M.

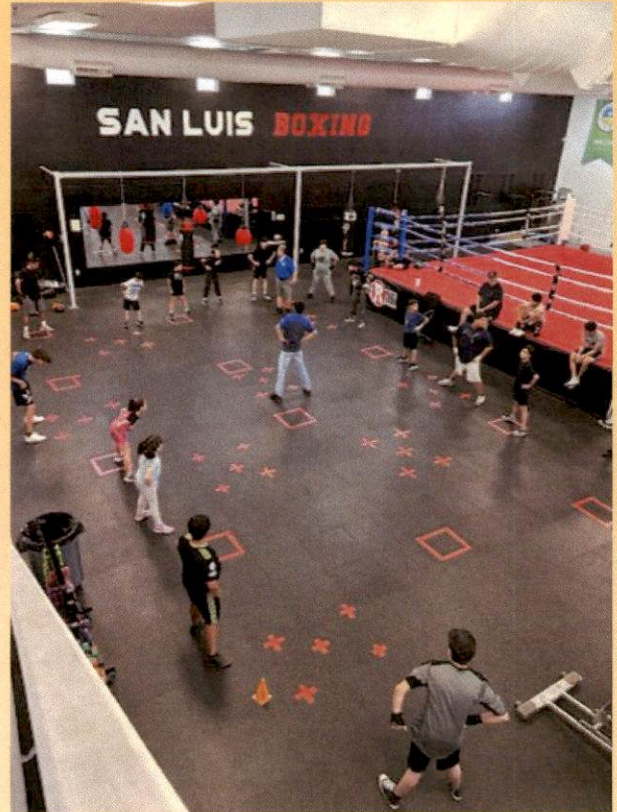
FOR MORE INFORMATION, PLEASE CALL
(928) 341-8574
OR VISIT US AT
WWW.SANLUISAZ.PARKS.COM

FREE MEMBERSHIP

YOUTH CENTER

Youth Center Boxing Classes –

Our boxing team continues to train for upcoming competitions. Every weekend, our youth participate in sparring sessions where they demonstrate their skills and readiness to compete. We are also working on organizing a 2–3-day mini training camp with the goal of motivating them to keep working hard. In our beginner boxing class have seen a significant increase in enrollment. We currently have around 30 students, of whom 5 are girls, which motivates us to continue working for the community.



Spring Games –

During the month of March, the Youth Center staff worked on developing a project for schools in celebration of Children’s Day in April. This initiative consists of a friendly inter-school competition called the “Spring Games,” aimed at encouraging youth to participate in outdoor activities, while also promoting values, teamwork, and, above all, fun.



SENIOR CENTER

Senior Center Overview

March 2026 was a successful and eventful month at the Senior Center, filled with meaningful activities and support for our seniors. We welcomed organizations such as ACACIA Home Health, the Yuma County Health Department, Maximous Gym, and Life Care Center, who provided valuable information, services, and engaging activities.

Seniors participated in a variety of events, including a Zumba class, a nutrition workshop, live performances by local school bands, Movie Day, and a festive St. Patrick's Day celebration. We also honored International Women's Day, distributed monthly food boxes, and celebrated March birthdays.

The month concluded with a special art exhibit created by our seniors in collaboration with the Cultural Center, highlighting their creativity and bringing the community together.

SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00pm

Daily Transportation: Morning 7:00am Afternoon at 12:00pm

Assistance to seniors: With documentation, translations, filling out all sorts of applications. 6:00am-2:30pm

DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Board Games: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

(LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 1027

Total Attendance: 1557

Total people transported: 381

SENIOR CENTER



**ACACIA HOME
HEALTH 03/03/26**



**INTERNATIONAL WOMEN'S DAY
03/09/26**



**MAXIMUS GYM
03/11/26**



**NUTRICION CLASS
03/12/26**



**SLMS BANDA
SINALOENSE 03/12/26**



**MOVIE DAY
03/13/26**



**ST. PATRICK'S DAY
CELEBRATION
03/17/26**



**GADSDEN #32 BAND
03/20/26**

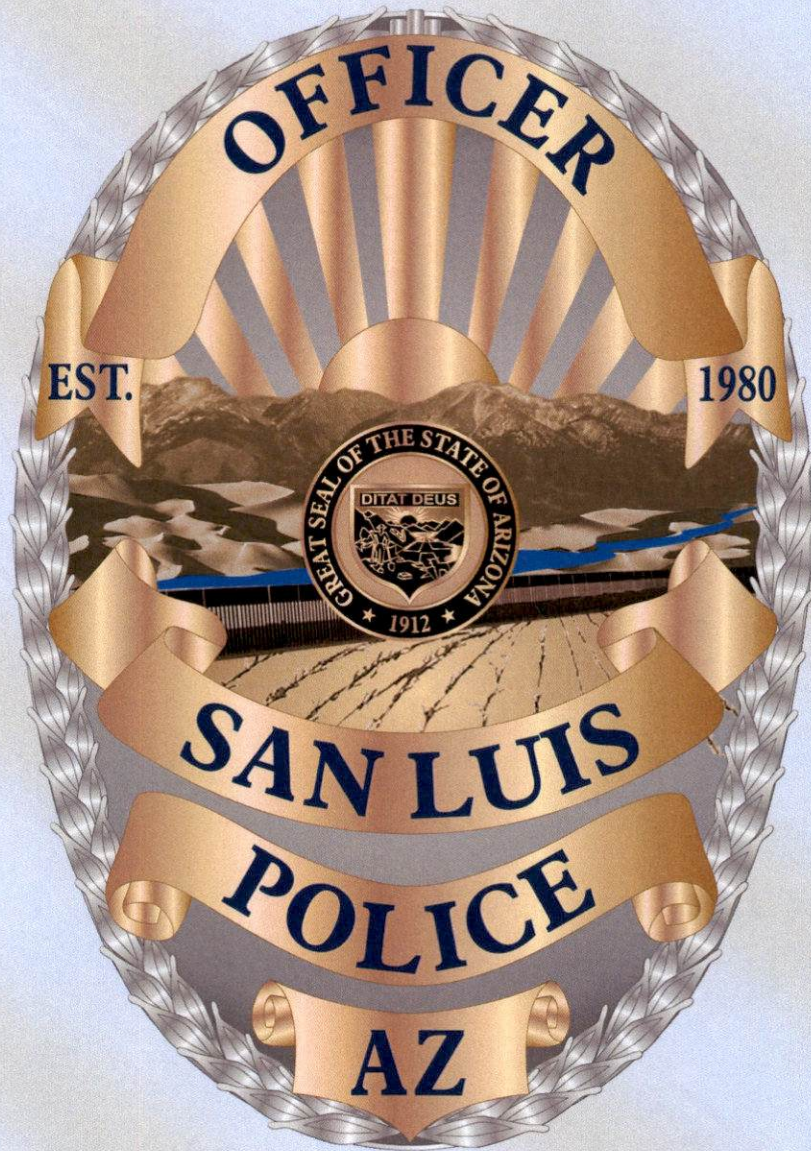


**LIFE CARE CENTER
03/23/26**



**SENIOR CENTER ART WALK-THROUGH
03/24/26**

SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
MARCH 2026



COMMUNITY OUTREACH/ SPECIAL EVENTS:

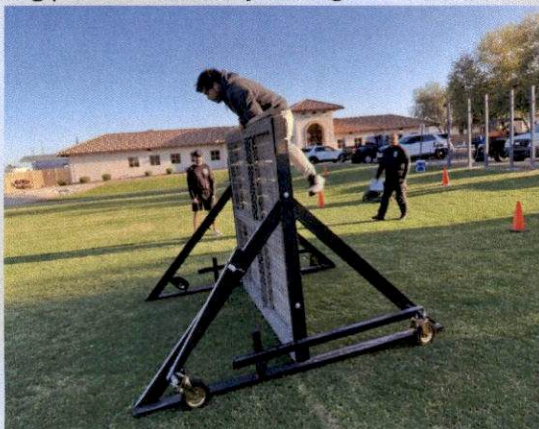
- The SLPD Records Division participated in the Forum, Empowerment and Support for Women, hosted by the Yuma – Mexico Consulate, where they provided information about their department, the records section, and our services.



- The SLPD participated in Read Across America by visiting schools throughout the city and reading to students.



- The SLPD held testing for eleven (11) applicants for the position of police recruit in preparation for the upcoming police academy in August.



- School Resource Officers and other SLPD members participated in reunification drills being carried out by the GESD#32. Southwest Junior High School, was the school which carryout the drill.

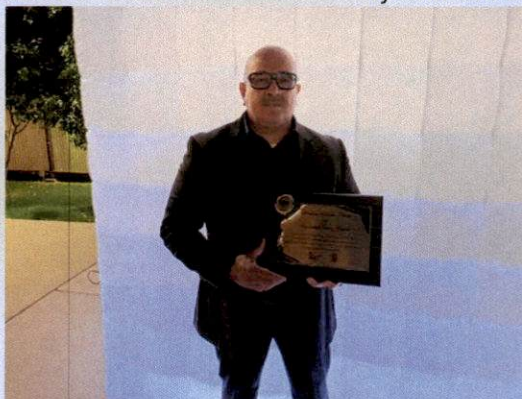


- The SLPD successfully completed its first-quarter assessments for all police officers. Officers are required to maintain both mental and physical readiness to effectively carry out their duties while ensuring the safety for themselves, their fellow officers, and the public.



PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- Sergeant E. Prieto was awarded the Vision Award by the We Are Somos Organization in recognition of two decades of dedicated service to the San Luis Community and the Boxing Program.



BUDGET SUMMARY:

- For FY26, SLPD has expended 69% of our annual budget.

USE OF FORCE INCIDENTS AND FINDINGS:

- Four (4) UOF pending review.

OPERATIONS/NOTABLE EVENTS:

- None

VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- None

AWARDS AND RECOGNITIONS:

- None

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 2/20/2026.
- We have applied for the next FY GOHS & OPSG grant cycles.
- We have been granted previously deobligated funds from OPSG to use before 8/31/2026.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- **Ten (10)** Police Officer positions are vacant, and the selection process remains active. 9 are currently in the process
- **Two (2)** 9-1-1 Communication Officer positions are vacant, and the selection process remains active.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	FEB	MAR	TOTAL
711	88	39	42	169
911 Call	219	261	249	729
Abandoned Vehicle	90	51	70	211
Accident	72	69	85	226
Alarm Residential	11	8	7	26

Animal at Large	92	69	76	237
Animal Related	47	45	46	138
AOD-Assist Other Department	38	31	36	105
Arrest on Warrant	20	23	23	66
Criminal Damage	11	7	3	21
Deceased Animal	7	7	6	20
Disabled Vehicle	25	26	45	96
Disturbance	32	44	52	128
Field Interview	63	54	83	200
Noise Disturbance	31	15	22	68
Other	27	39	31	97
Parking Violation	156	153	139	448
Private Tow	40	22	13	75
Public Assist PD	36	44	51	131
Traffic Stop	627	485	573	1,685
Alarm Commercial	19	19	14	52
Civil Matter	34	25	50	109
Custodial Interference	6	1	4	11
Driving under the Influence	7	8	9	24
Foot Patrol	3	1	5	9
Found Property	6	6	3	15
Harassment	7	8	7	22
Identity Theft	10	9	7	26
Lost Property	5	6	10	21
Notification	7	4	6	17
Open Door/Window	2		2	4
Reckless Driver	37	43	34	114
Repossession	31	31	25	87
Sexual Offense	4	4	6	14
Shoplifting	8	12	13	33
Shots Fired	1			1
Stolen Vehicle	8	6	9	23
Suspicious Activity	14	10	20	44
Suspicious Subject	10	22	7	39
Theft	6	12	19	37
Threats	12	11	10	33
Walk In PD	7	13	10	30
Suicidal Subject	1		3	4
Liquor Offense	3	4	2	9
711 West Reservation	1			1
Animal Cruelty	1		1	2
Assault	4	4	5	13
Attempt to Locate	4	13	5	22
Burglary	3	1	4	8
Child Abuse	9	7	9	25

Citizen Complaint	4	4	9	17
Civil Standby	2	1	2	5
Court Assist	4	10	11	25
Court Order Violation	2	1	4	7
Cybertips	1	1		2
Drug Offense	13	14	17	44
Fictitious Plate Traffic	1		1	2
Flag Down	57	38	83	178
Found Person	3	1		4
Fraud	1	7	8	16
Incorrigible Juvenile	1	5	7	13
Information Received	2	3	6	11
Littering	5	3		8
Loitering	1	2	1	4
Medication Disposal	1	1		2
Mental Case	3	4	1	8
Missing Person-Overdue	6	3	3	12
Recovered Stolen Vehicle	1		2	3
Repair Order	20	9	6	35
Runaway Juvenile	2	4	2	8
Sexual Assault	1			1
Suspicious Vehicle	5	5	8	18
TEST PD	8	4	8	20
Traffic Control	51	39	50	140
Traffic Incident	34	27	62	123
Trespass	6	5	4	15
Welfare Check	19	25	32	76
Animal Bite-Dog		2	1	3
City Code		1	2	3
Deceased Person		1	1	2
Indecent Exposure		1	3	4
Located Missing Person		1	3	4
Man Down		2	2	4
Overdose		1		1
Prowler		1		1
Stationary 28		2		2
Stolen Property		2	1	3
Truancy		1	1	2
Arson			1	1
C34 Disabled Vehicle			1	1
Child Neglect			1	1
False Reporting			1	1
Stabbing			1	1
Grand Total	2,256	2,002	2,297	6,555

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	FEB	MAR	TOTAL
Criminal Damage	7	5	2	14
DUI	4	7	9	20
Abandoned Vehicle	7	4	2	13
Accident	24	26	32	82
Arrest on Warrant	12	17	6	35
Assault	6	3	1	10
Assault-Aggravated	1	1		2
Burglary-Residence	2	1		3
Criminal Traffic Offenses	8	7	8	23
Disorderly Conduct	1	2	4	7
Dog at Large	6	2		8
Domestic Disturbance	2	6	4	12
Drug Offenses	10	6	5	21
DV-Criminal Damage	1	1		2
Endangerment	1	1		2
Felony Flight	1			1
Fraud	2	2	2	6
Interf w/Judicial Proceed Other	1			1
Missing Person	1		1	2
Motor Veh Collision-No Inj-DUI	1			1
Parking Violation	3	4	4	11
Property-Found	1	2		3
Recovered/Stolen Vehicle	1			1
Sexual Assault	3	3		6
Shoplifting	7	12	6	25
Taking Identity of Another	2	1		3
Theft	4	4	3	11
Theft of Vehicle	3	6	3	12
Traffic Citation	2		1	3
Traffic Offense	1	1		2
Animal Related	2			2
AOA		1		1
Burglary-Business	1			1
Disturbance	1	3	3	7
DV-Assault		1	4	5
DV-Disorderly Conduct		2		2
Field Interview	1		1	2
Forgery		1		1

Found Drugs	1			1
Information Report	4	5		9
Kidnapping	1			1
Liquor Offenses	2	4	3	9
Motor Veh Collision		2	1	3
Motor Veh Collision-Non Injury	2			2
Motor Veh Collision-PP H/R		2		2
Poss/Sale Marijuana		1		1
Reckless Driving	1		1	2
Robbery		1		1
Threatening or Intimidating		2		2
Traffic Incident	1			1
Accident / Traffic Collision			3	3
Burglary-Vehicle			2	2
Child Abuse			1	1
Court Order Violation	1		2	3
Death-Unknown			1	1
Disturbance-Shooting			1	1
False Reporting			2	2
Indecent Exposure			2	2
Motor Veh Collision-Injury			1	1
Trespass			2	2
Grand Total	143	149	123	415

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	FEB	MAR	TOTAL
Field Interview	63	54	83	200
Traffic Stop	627	485	573	1685
Grand Total	690	539	656	1885

Tickets - Breakout Type

TYPE OF TICKET	JAN	FEB	MAR	TOTAL
Civil Traffic	204	196	252	652
Criminal Citation	16	27	31	74
Parking	44	54	45	143
Written Warning	240	166	161	567
Criminal Traffic	11	11	18	40
Repair Order	27	13	11	51
Animal Control/Warning	6	2	1	9
City Code	16	3	8	27
Grand Total	564	472	527	1563

Accidents

ACCIDENT TYPE	JAN	FEB	MAR	TOTAL
Accident - Injuries	2	4	2	8
Hit and Run - No Injuries	3	3	1	7
Hit and Run - PP - No Injuries	1	2		3
Pedestrian - Injuries	2			2
Private Property - Injuries	1			1
Private Property - No Injuries	1			1
Rear-end Collision		1		1
Vehicle - Fatality			1	1
Vehicle - Injuries	3	2	3	8
Vehicle - No Injuries	30	25	7	62
Grand Total	43	37	14	94

ACCIDENTS	JAN	FEB	MAR	TOTAL
Fatal Traffic Crashes	0	0	1	1
Alcohol-related Crashes	1	3	2	6
Speed-related Crashes	1	0	1	2
Grand Total	2	3	4	9

Top 10 Accident Intersections for 2026	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	4
N ARCHIBALD ST @ E URTUZUASTEGUI ST	4
E CESAR CHAVEZ BLVD @ N SAN LUIS PLAZA DR	2
N ARCHIBALD ST @ E D ST	2
N AVE E @ E COUNTY 24TH ST	2
N MAIN ST / E D ST	2
N MAIN ST @ E COUNTY 22ND ST	2
S AVE B @ S SR 195 HWY	2
N 20TH AVE @ E SAN PEDRO ST	1
N 4TH AVE @ E CESAR CHAVEZ BLVD	1

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

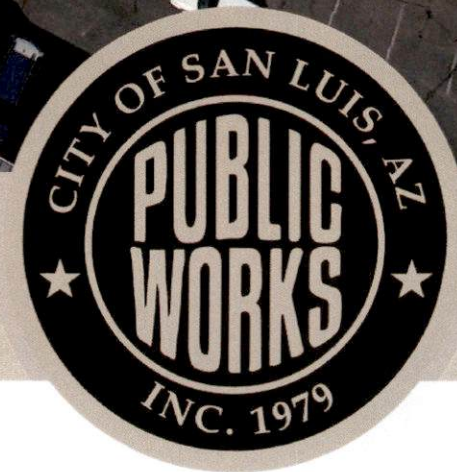
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	1,047
Admin Calls	2,731
Walk-Ins	71
PD Calls	2,293
FD Calls	445

PUBLIC WORKS DEPARTMENT

March

2026

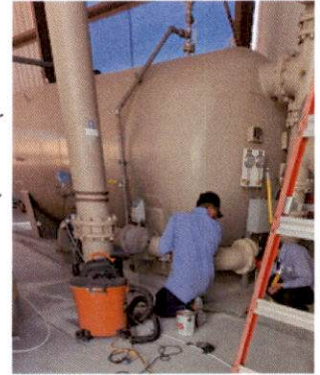


MONTHLY REPORT

PUBLIC WORKS ADMIN

Water Division

- **Well Site 7 (4th Ave- PW Yard) Operations Building Expansion - FY26 Project**
 - Pre-Engineered Metal Building (PEMB) has been ordered from Bunger Steel. Building estimated delivery time is May 11, 2026.
 - Construction contract has been awarded to Merrill Development, Inc.
- **Well Site 5 (10th Ave) Updates - Maintenance Work:**
 - Staff completed replacement of the chlorination system to liquid chlorine.
 - Staff is replacing three filter vessels. Completed.
- **ADWR Assured Water Supply Designation Update- FY26 Project:**
 - Contract has been awarded to CORE Engineering, estimated completion is July - August 2026.
- **Well Site 6 (Ave F 1/2) Booster Pumps and Electrical Updates- FY26 Project:**
 - Design contract for a conceptual design report (30% Design) has been completed by Kimley-Horn.
 - Design contract has been awarded to Kimley-Horn to complete a 100% design on the needed improvements. Staff will initiate early procurement of long lead delivery equipment in May 2026.
- **Well Site 3 (6th Avenue) Storage Tank Rehabilitation- FY26 Project:**
 - Kimley-Horn was awarded the design contract of well site #3 for site rehabilitation design and engineering construction services.
 - Bidding process is in motion. Bid date is April 7th, with an anticipated award date of April 22nd. Project estimated construction time in 60 days and expected completion is June 2026.



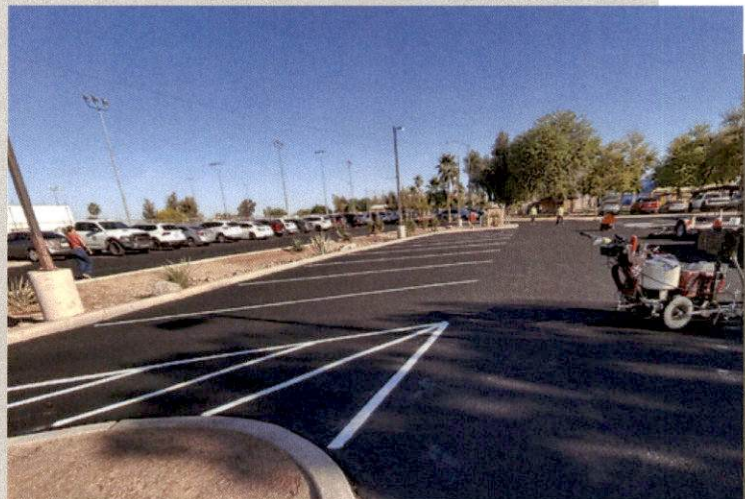
Wastewater Division

- **West Wastewater Treatment Plant Expansion - FY25 - 28 Project:**
 - Design and Pre-Construction Services- 100% complete.
 - Staff gave an update to City Council during the meeting held on January 28th. The project has not shifted to a design-bid-build delivery method and will be divided in three phases.
 - The first phase of the project construction entails the new sewer force-main upgrade from Lift Station 300 to the West Wastewater Treatment Plant. Yuma Valley Contractors, Inc. has been awarded the construction contract. Force Main project is expected to be completed by August/September of 2026.
 - West WWTP Expansion Project is advertising at this time. Bid date is April 9th, with a potential award date of May 13th.
- **Sewer Manhole Repairs and Replacements- On-going Project:**
 - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr. Staff would like to coordinate this work in March. Proposal was returned with comments, the department is awaiting for the revised proposal.
- **High School Lift Station Backup Power Addition- FY26 Project:**
 - JOL Electric engineer has been hired to conduct site evaluation and produce electrical design. JOL has just submitted a draft design for comments. Design has been finalized and the project will move to FY27 due to long delivery time on the electrical equipment.
- **East Wastewater Treatment Plant Northside CMU Wall**
 - Staff is advertising the project and expect to complete the job by June 2026.

PUBLIC WORKS ADMIN

Highway Users Division

- **Urtuzuastegui and William Brooks, North side ADA ramps and improvements:**
 - Traffic signal installed; ETA for start up is 4/30/26.
 - Handrail has been installed; modifications are pending.
- **B St. & Main St. Traffic Signal and Roadway Improvements:**
 - Construction to begin April 2026.
 - Long lead items are estimated to be delivered by June 15, 2026.
- **4th Ave Beautification (West right-of-way, between Arena St. and Ocotillo St.)**
 - New gravel pending delivery.
 - Estimated completion by 4/30/26.
- **Highway Users Assisted Parks & Recreation – East Community Park Concrete Project:**
 - Staff completed all scheduled concrete work for the month.
- **Citywide Pavement Crack Sealing:**
 - Highway Users team is applying crack seal to various roadways citywide.
- **City Parking Lot Maintenance & Repairs:**
 - Staff has completed crack and sealing at various parking lots.
 - Staff is working on repairs in preparation for the seal coat application.
- **Port of Entry Preparations:**
 - Staff has completed striping at Urtuzuastegui St. between Archibald and William Brooks Ave. in preparation for the pedestrian traffic changes.



WATER DIVISION

Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 1416 Los Portales Ave.
- 1512 San Luis Ln.
- 1028 C St.
- 159 Zapata St.
- 424 San Felipe St.
- 806 Ruby Ln.

Installed new meters:

- 1028 C St.
- 424 San Felipe St.
- 806 Ruby Ln
- 105 Zapata St.
- 201 N Ave. F

For water treatment, we maintained daily distribution samples and monitoring to ensure quality of our water.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations on 3/12/26 and 3/26/26.

MISCELLANEOUS PROJECTS

- **Bienestar 12 Phase B - Subdivision:**
 - Pre-final inspection.
- **Cesar Chavez Blvd. Project:**
 - Performed a water main valve test to isolate the main west of CCB and Main St., following a previous outage that occurred when 1 of 4 PRVs was closed. Multiple valves were gradually closed over several days.
- **San Luis Community Park:**
 - Installed a new 6 in. pipeline and fire hydrant.
- **Fire Hydrant Program:**
 - Continued painting Los Portales Subdivision.
- **Plaza Colibri:**
 - Closed/opened water main valves/bac t-sampling.



**Cut asphalt/concrete/
installed monuments**

**Our Water Division received a
total of 116 AZ Blue Stake Tickets**

Open/Closed 20 Meters

Well Site #4:

- Continued installation of new sodium chlorination system components.
- Adjusted saddle for flow switch and installed switch to adapter.
- Removed out-of-service electrical box from wall and patched drywall.

Well Site #5:

- Continued installation of new sodium chlorination system components.
- Troubleshoot bray valve 203 going to fault-greased gears.
- Installed protecting mesh at reclaim pump/MTU.
- Added breaker to control panel and dedicated circuits for sodium pumps.

Well Site #6:

- Repaired swing check valve shaft for Well 12.
- Assisted HWU with chain link fence re-installation.
- Disassembled booster pump #1 to inspect impeller condition.
- Removed old paint from piping at Wells 11 and 12 and applied a fresh coat of paint.
- Repaired leak on sodium chlorination system.
- Cut concrete floor for sodium chlorination pipeline relocation.

Well Site #7:

- Troubleshoot the sodium chlorination system due to a no-pump condition.

WASTEWATER DIVISION

Our Wastewater Division received a total of **67** AZ Blue Stake Tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.

MISCELLANEOUS PROJECTS

- **WWTP:**

- Basin #4 maintenance completed.
- Repaired the air line at basin #2.
- Replaced the sludge elbow on the submersible pump for basin #4.

- **Collection:**

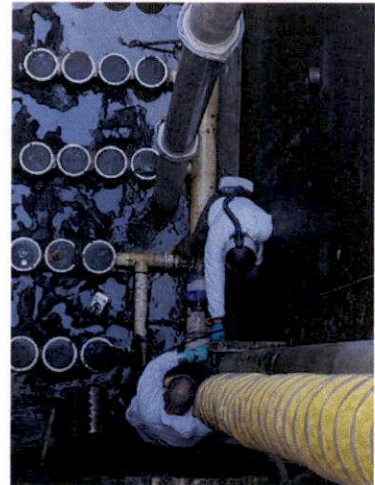
- Replaced the manhole cover/frame and installed a new concrete collar at 20th Ave.

The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 707 Cesar Chavez St.
- 18369 College St. Gadsden
- Co. 24th St. and 20th Ave.
- 3858 Santa Sophia St.

- **Wastewater Collection:**

- Escondido St.
- Beach St.
- Hidalgo Ave.
- Rancho Los Oros
- San Luis Plaza Dr.
- Metal Pipe next to USPS



- New Hydro-Dyne equipment was received for the future West WWTP expansion project.
- An exceedance of fecal coliform was recorded at the West WWTP/ ADEQ contingency report processed.
- Washed and cleaned the vortex system to ensure proper operation and removal of debris buildup.
- Issues reported at Los Mesquites have been repaired under warranty.
- Monitor Well #2 at the West WWTP was tested to verify proper function; elevated water level identified as the issue.
- Attended final walk through at Bienestar 12; sewer system inspected and found to be in acceptable condition.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needs arise.

Asphalt preservation project at Cultural Center parking lot:



Parks Admin floor replacement project:

- Budget of \$25,600 was spent.
- Southwest Plumbing and Air performed the job.



Municipal Court restroom repairs:



Senior Center exterior Fence:

- \$5,030 was spent.
- New panic device at the exterior pedestrian gate was installed.
- Maya's Fencing completed the job.



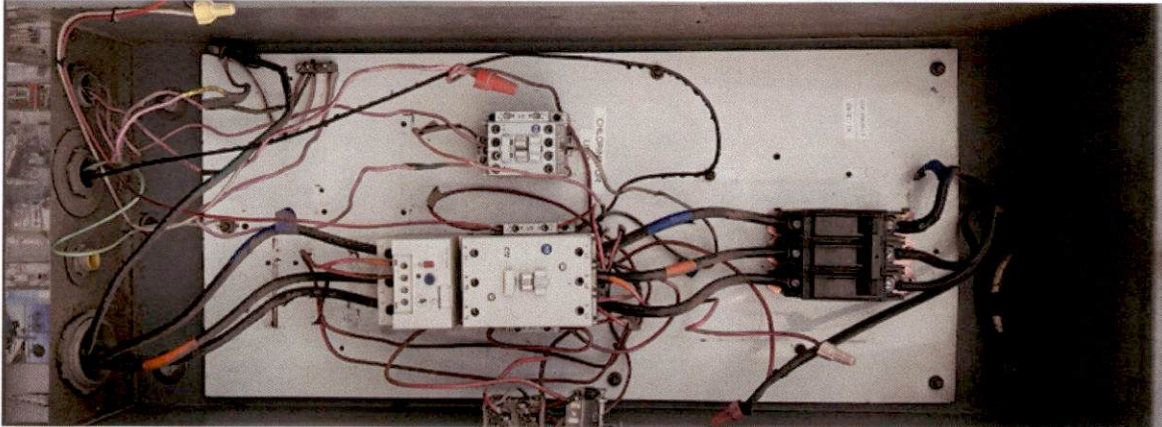
Facilities maintenance updates and repairs around City buildings:



BUILDING MAINTENANCE

- Pest control services on a monthly basis.
- Light bulbs and ballasts were replaced.
- Use of sweeper to clean city building parking lots.
- Daily cleaning and disinfecting offices/buildings.

ELECTRICAL DIVISION



WASTEWATER

West WWTP

- Assisted facilities by checking existing receptacles that feed power to computers.
- Troubleshooted lights from control room, removed and replaced a ballast and light bulbs.
- Troubleshooted exterior lights from main office, removed and replaced photocell.
- Troubleshooted VFD for blower #6.

East WWTP

- Troubleshooted transducer from headworks unit.

Merrill Lift Station

- Troubleshooted pump #1, removed and replaced a 480 volt breaker.

High School Lift Station

- Reviewed electrical blueprint of High School LS generator project.

WATER

Well Site #1

- Troubleshooted start/stop button from well #2.

Well Site #2

- Troubleshooted pump #1, removed and replaced overload relay.

Well Site #3

- Installed breakers to electrical panel; connected wires that will feed power to new chlorine system.

Well Site #4

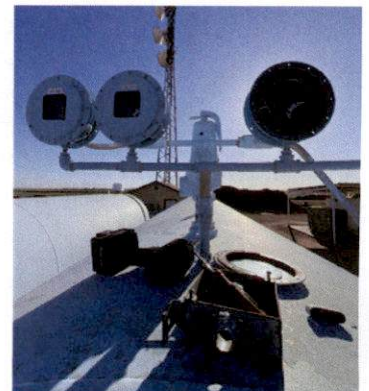
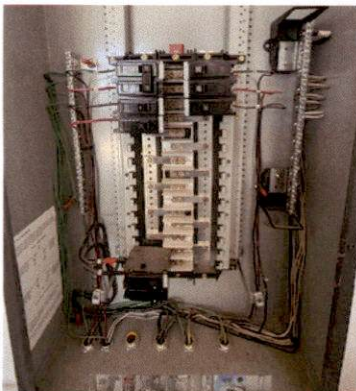
- Ran chlorine lines, connected wires to breakers, installed unistrut to support conduits.
- Installed flow switch, pulled and connected wires. Installed fluorescent lights.

Well Site #5

- Ran shield wire for new flow switch.
- Met with R&M Electric on site. Gathered information of disconnect switches that need replacement.

Well Site #6

- Met with Kimley-Horn to verify existing equipment locations.
- Checked VFD that feeds power to water tank mixer.
- Checked electrical wiring for booster pump.



HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- *Removed excessive sand from various areas throughout City.*
- *Covered potholes, trimmed trees, and litter pick on ROW.*
- *Sidewalk R/R in various sites.*
- *Assisted Facilities Dept. Pavement Preservation – City parking..*

Service Orders:

- *Handled on a daily bases.*
- *Assisted animal control with 3 dead animals*

Crack Seal:

- *Urtuzuastegui St. between 4th Ave. and 6th Ave.*
- *Janet Napolitano St.*
- *Edna Lopez Ct.*
- *Joe Orduno Parking Lot*
- *Amanda Aguirre Ct.*

Miscellaneous Projects:

- *Cleaned sidewalks, removed excess weeds and trimmed trees.*
- *Daily maintenance on Main St., Urtuzuastegui St., and Co. 24th St.*
- *Leveled and graded street shoulder.*
- *Assisted in placing new sidewalk on East Community Park.*
- *Assisted installing a 6 in. water pipe on East Community Park.*
- *Application of herbicide on City right-of-way.*
- *Replaced damaged stop sign on 10th Ave. and Cesar Chavez Blvd.*
- *Assisted PD with relocation of taxi signs.*

- *Placed a new South/North crosswalk on Co. 22ND and Sidwinder Rd.*
- *Covered potholes on CCB, Arizona St., and Merrill Ave.*
- *Disposal of a load of tires- Rolloff container from Republic Services.*
- *Cut and replaced damaged asphalt on 2nd Ave., CC St. intersection with Urtuzuastegui St.*
- *Assisted SLPD after card accident on HWY 95.*
- *Performed a water test to evaluate elevations at the intersection of Main St. and B St.*
- *Removed damaged YCAT shade from HWY 95, north of CCB.*
- *Repaired damaged stop sign in Nydia Ave. and Georgina St.*
- *Poured 105 ft by 8 ft of sidewalk on East Community Park.*
- *Removed damaged signs directing traffic to City Hall.*
- *Striped parking at Joe Orduno Park.*
- *Removed tree at ROW, on the southwest corned of San Luis Plaza Dr. and Cesar Chavez Blvd. intersection.*

Sidewalk R/R



Crack Seal



Sign Repairs



FLEET SERVICES

89 vehicles were serviced for the month of February.

6 vehicles are waiting on parts.

Fleet Services attended a total of 29 service calls.



SOLID WASTE

Service orders are handled on a daily bases.

Our SW Crew collected a total of **969.09** tons of residential and commercial solid waste for month of March, 2026.

Solid Waste Routes:

- Monday and Thursday
- Tuesday and Friday

All Solid Waste trucks are serviced and washed on **Wednesdays.**

Holiday schedules are announced via social media and utility bill.

Sweeper Route - March 2026

Week of
03/02 - 03/06

4th Ave. to 8th Ave. (North of CC Blvd.)						
4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines						
Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos						
Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10						
Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave						
San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
03/09 - 03/13

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
03/16 - 03/20

Out of Service

Week of
03/23 - 03/27

Out of Service



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

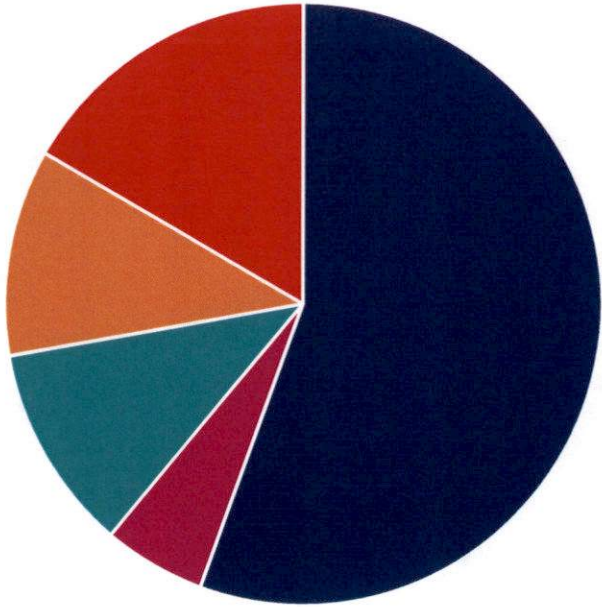
RISK MANAGEMENT OPERATIONS REPORT

MARCH 2026

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – MARCH 2026	
Injuries	10
Exposures	1
Auto Damages	2
Windshield Damages	0
Property Damages	2
Notice of Claims	3
Cyber Security Claims	0
TOTAL	18

Claims - March 2026



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claims
- Cyber Security Claims

SAFETY INSPECTION/WALKTHROUGHS

Date	Location
March 3	City Hall (Finance Wing)
March 4	City Hall (Admin. Wing)
March 12	Joe Orduño Park (Sidewalks)
March 24	Recreation Gym (Self Defense Class)

SAFETY TALKS – PREVENTING HEAT ILLNESS

IN-PERSON		
Date	Department	Topic
March 25	Parks Grounds	Preventing Heat Illness
March 25	Facilities	Preventing Heat Illness
March 25	Wastewater	Preventing Heat Illness
March 27	Fleet	Preventing Heat Illness
March 27	Hwy Users	Preventing Heat Illness
March 24	Water	Preventing Heat Illness
March 25	Solid Waste	Preventing Heat Illness
ONLINE		
March 2026	All City Personnel	Preventing Heat Illness

INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
March 9	Waste Water - Back Pain
March 11	Police - Sprain, Strain
March 15	Fire - Body Exposure
March 15	Fire - Body Exposure
March 15	Police – Bruises
March 15	Police - Bruises
March 16	Fire - Concussion to the Head
March 17	Solid Waste - Heat Exposure
March 22	Police - Ear Injury
March 24	Police - Cut, Laceration
March 30	Highway Users - Blunt Force Injury

PROPERTY DAMAGE INVESTIGATIONS	
Date	Department
March 2	Solid Waste – Damage to a resident's vehicle
March 3	Solid Waste – Damage to a resident's vehicle
March 15	Police Department – Damage to the department vehicle
March 19	Fire department – Damage to the Fire truck ladder and bay door

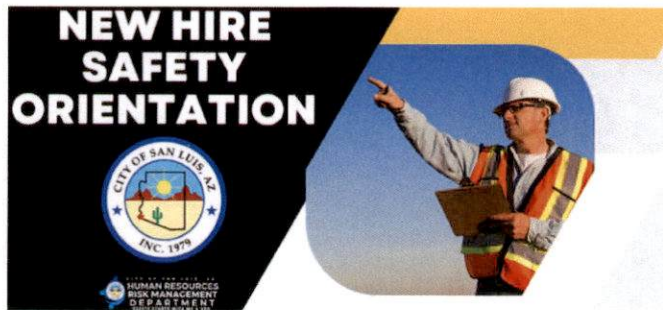
TRAINING			
IN-PERSON			
Date	Department	Topic	Total # of EEs
March 11	Various Depts.	New Hire Orientation	4
March 25	Various Depts.	New Hire Orientation	2
ONLINE			
March	All Employees	Blood-Borne Pathogens & Personal Protective Equipment	

HAZARD ASSESSMENTS	
Date	Description
March 2	Cybersecurity assessment of unauthorized email forwarding conducted in collaboration with AMRRP Insurance Pool, including evaluation of exposure and recommendations of risk mitigations
March 3	Solid Waste Disposal Review and Risk Evaluation
March 4	Hazard evaluation/recommendation and insurance review completed in response to a contractor request to install radios at the Fleet Shop.
March 5	Personal Protective Equipment & Heat Assessment (Parks Grounds & Hwy Users Work Sites)
March 9	Assessment and evaluation of aging carpet conditions and associated health concerns within the Police Department.
March 11	Animal Control, Personal Protective and Hazard Exposure Assessment
March 12	Sidewalk Risk Exposure Assessment at Joe Orduno Park, including evaluation of surface conditions, trip hazards, accessibility compliance and recommended mitigation measures to reduce public liability.

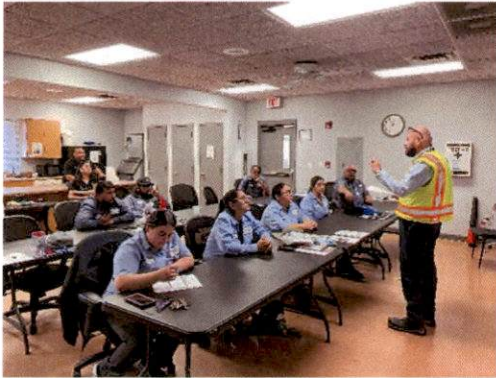
March 13	Personal Protective Equipment & Heat Assessment (Trike Patrol Officers)
March 26	Personal Protective Equipment & Heat Assessment (PD Transit Enforcement Officers)
March 26	Safety Assessment on Self-defense session, including review of instructional practices, participant risk exposure, facility conditions and recommended controls to minimize injury and liability.
March 26	Public Works Week event hazard assessment and safety review, including evaluation of equipment use, public interaction areas, and emergency preparedness, with recommendations provided to mitigate identified risks and support safe event operations.
March 26	8th Avenue sidewalk and city right-of-way hazard assessment conducted in response to a reported claim regarding partially cut tree stumps and dry trees with sharp edges, including evaluation of potential safety hazards, pedestrian risk exposure, and recommendations for remediation to reduce injury and liability.
March 27	Personal Protective Equipment & Heat Assessment (Water Department)

MAJOR PROJECTS	
Date	Description
March 10	Hazard Recognition in Construction Training The Safety Officer attended training emphasizing the importance of thorough pre-work hazard assessments to prevent incidents.
March 12	Annual Lift Station Inspection Risk Management took part in Baker Services' annual lift station inspection, identifying minor deficiencies for supervisor review and corrective action.
March 19	ADOSH PEPP Findings Correction Period Expiration Risk Management completed a follow-up inspection of the ADOSH PEPP review, confirming that the Water and Highway Users Departments have resolved all items, while the Municipal Pool has one pending correction due to a delayed replacement part.

February 13	<p>Aquatic Center Chemical Handling Safety Program</p> <p>Risk Management assisted in developing an Aquatic Center Chemical Handling Safety program to ensure proper handling, storage, and use of chemicals, reducing the risk of accidents, exposure, and regulatory non-compliance.</p>
March 26	<p>Dog Park Policies and Sign Rules Review</p> <p>Risk Management collaborated with Parks, Legal, Police, and Development Services to develop procedures and policies for the establishment of a new dog park, ensuring public safety, regulatory compliance, and effective management of potential risks associated with the facility.</p>
March	<p>Budget Retreat Preparation</p> <p>Risk Management, in collaboration with all City Departments, is actively preparing materials and risk-related insights for the upcoming budget retreat presentations on April 18th to support informed decision-making and resource allocation.</p>



DEPARTMENT MONTHLY SAFETY TALK




Preventing Heat Illness

- 1** Remember to stay hydrated, drink a cup of water every 20 minutes
- 2** Make sure to take breaks in a shady cool location to recover from the heat
- 3** Dress appropriately to counter the heat, wear breathable light colored fabric and a hat protect your face from UV Rays
- 4** Keep an eye out for your coworkers, look out for sign of heat illness

- Keep an eye out for the following signs/symptoms:
- Headaches/Nausea
 - Dizziness/Weakness
 - Excessive Sweating/Dry Skin
 - Elevated Body Temperature
 - Unusual Thirst
 - Decreased Urine Output

- Counter act them with the following actions:
- Drink water
 - Remove excessive clothing
 - Move to a cooler area
 - Don't stay alone
 - Cool off with water, ice or fan

If you see or experience call 911 IMMEDIATELY

- Altered Mental Status
- Slurred Speech
- Seizures
- Loss of Consciousness







San Luis Municipal Court

March 2026 Monthly Update

Court Security Count:

- 1,687 patrons visited the courthouse
- 25 law enforcement checked in
- 13 events where contraband was located

Meetings:

- Attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Judge Figueroa and Court Administrator met with City Administrator, City HR, and Superior Court Administrator to discuss Judge Figueroa’s departure and judicial transition coverage.
- Court staff met with criminal stakeholders at the bi-monthly Criminal Justice Coordination Meeting
- Court Management meet with stake holders to establish a Transitional Coverage Calendar

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 3/3/2026

To Date : 3/31/2026

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT.
Agency Name : Agency Not Assigned									
			Sub Total:	\$12499.82		(\$8040.39)	\$6.18	\$4465.61	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$184.99		\$2463.20	\$1.55	\$2649.74	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$19640.72		\$2340.06	\$145.00	\$22125.78	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$15796.48		\$1064.16	\$612.00	\$17472.64	
Agency Name : STATE OF ARIZONA TREASURER									
			Sub Total:	\$36019.25		\$2172.97	\$305.27	\$38497.49	
			Grand Total:	\$84141.26		\$0.00	\$1070.00	\$85211.26	

Updates:

- SLMC updated several case processing procedures to ensure operational continuity and case-flow efficiency during judicial transition.
- Facilities has made several improvements to the courthouse, including relocation of criminal department, and updating restroom areas to city standards.